



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>GOVT. P. G. COLLEGE, KHARGONE</b>
• Name of the Head of the institution	<b>DR. R. S. Devra</b>	
• Designation	<b>Incharge Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>07282241562</b>	
• Mobile no	<b>9425981112</b>	
• Registered e-mail	<b>hepgckhr@mp.gov.in</b>	
• Alternate e-mail	<b>naacpgkhargone@gmail.com</b>	
• Address	<b>Bistan Road Khargone</b>	
• City/Town	<b>Khargone</b>	
• State/UT	<b>Madhya Pradesh</b>	
• Pin Code	<b>451001</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	
• Financial Status	<b>UGC 2f and 12(B)</b>	

• Name of the Affiliating University	Devi Ahilya Vishwavidyalaya, Indore																								
• Name of the IQAC Coordinator	Dr. Vandana Barve																								
• Phone No.	07282241562																								
• Alternate phone No.	07282241562																								
• Mobile	9424006331																								
• IQAC e-mail address	naacpgkhargone@gmail.com																								
• Alternate Email address	dchoudhary17@gmail.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/02/agar-2021-22.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/02/agar-2021-22.pdf</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/Academic-Calendar-2022-23.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/Academic-Calendar-2022-23.pdf</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>0</td> <td>2004</td> <td>01/08/2004</td> <td>31/07/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.21</td> <td>2015</td> <td>01/06/2015</td> <td>30/04/2020</td> </tr> <tr> <td>Cycle 3</td> <td>B++</td> <td>2.81</td> <td>2021</td> <td>12/12/2021</td> <td>13/12/2026</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	0	2004	01/08/2004	31/07/2009	Cycle 2	B	2.21	2015	01/06/2015	30/04/2020	Cycle 3	B++	2.81	2021	12/12/2021	13/12/2026
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Cycle 3	B++	2.81	2021	12/12/2021	13/12/2026																				
<b>6.Date of Establishment of IQAC</b>	19/08/2014																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. P.G. COLLEGE KHARGONE (M.P.)	Janbhagidari Samiti	JBS	2022-23	25774454
GOVT. P.G. COLLEGE KHARGONE (M.P.)	Government	M.P. GOVERNMENT BHOPAL	2022-23	21817242
GOVT. P.G. COLLEGE KHARGONE (M.P.)	WORLD BANK	M.P. GOVERNMENT BHOPAL	2022-23	422184
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>3</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<p>1. Induction program for new admitted students. 2. Training on NEP has been organized. 3. Installation of Central R.O. Water Purification. 4. Smart Board (Interactive Panel) have been purchased. 5. Books for NEP &amp; Competitive Exam have been purchased. 6. Computers have been purchased for E-Library.</p>				

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Various audits to be organized	Green Audit, Environment Audit, Energy Audit and Academic Audits have been conducted during the session 2022-23
Value added courses to be started	1.15 Days Certificate course in Communication Skills organized. 2.15 Days Training Program for Bridge Game. 3. Stress Management through Music Therapy Program Organized for Arts Students.
Up gradation of Teaching Learning Process.	1. Expert Lectures have been organized. 2. To impart the students with practical knowledge of their subject Educational Tours have been organized.
E-Resources for Teaching Learning to be increased.	Smart board (Interactive Panel) have been purchased.
Remedial Classes	Remedial Classes have been organized for slow learners.
Seminars have to be organized	1. National Seminar organized on "New Education Policy and Entrepreneurship Possibilities and Challenges" by Commerce and Economics Departments. 2. National Seminar on Bio-Diversity and Energy conservation organized by Botany and Physics Departments. 3. Seminar on "Janjatiya Nayakon ka Balidan". 4. National Webinar on "Food Adulteration in Daily Life Products."

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Janbhagidari Samiti (JBS)	30/12/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	05/02/2024

#### 15. Multidisciplinary / interdisciplinary

The institution envisions a holistic, multidisciplinary education, integrating diverse academic disciplines and fostering cross-disciplinary collaboration. Utilizing technology and innovative pedagogies, it cultivates a well-rounded skill set in students, preparing them for future demands. Through strategic partnerships, research initiatives, and experiential learning, the institution empowers students with a transformative, boundary-transcending education. This commitment produces adaptable graduates ready for success in a global landscape. The institution adopts an interdisciplinary approach by seamlessly integrating humanities and science with STEM (Science, Technology, Engineering, and Mathematics). This strategy is realized through innovative programs such as Science and Arts Collaborative, with Ethics, Technology and Society. These programs offer unique combinations, fostering a holistic education that prepares students for the intersection of diverse disciplines, encouraging critical thinking and creativity in the ever-evolving landscape of STEM fields. Yes, institution offers a dynamic curriculum with credit-based courses and projects, exemplifying its commitment to holistic education and experiential learning. For instance, students engage in a community service course like MSW, partnering with local organizations, NGO's for practical learning. Environmental education involves hands-on projects, such as creating sustainable initiatives on campus and activities like plantation, spreading awareness regarding environmental sustainability. Value-based seminars, for gender sensitization, Mental and physical wellbeing, exploring ethics in technology, and various short-term courses showcase the multidisciplinary approach. These experiences not only enrich students academically but also foster a sense of responsibility and global awareness. The institution strategically implements a multidisciplinary, flexible undergraduate curriculum allowing students to enter and exit at the end of each academic year while upholding academic rigor. For instance, after the 1st year, students

earn a foundational certificate; at the end of the 2nd year, a specialized diploma; and upon completion of the 3rd year, a comprehensive degree. This structure accommodates diverse learning paths, ensuring a rigorous education while empowering students to tailor their academic journey based on evolving interests and career goals. The institution is committed to fostering multidisciplinary research endeavours, particularly addressing societal challenges in tribal regions. Initiatives include establishing research centres focused on tribal development, collaborating with local communities, and engaging experts from various disciplines. Programs like women Health and Sustainable Livelihoods integrate medical, environmental, and social sciences to devise holistic solutions. Strategic partnerships with government agencies and NGOs amplify the impact, ensuring a comprehensive approach to address the pressing issues faced society. Various programs are organised on topics of paramount importance to make student aware about culture and instil a sense of Vasudev kutumbakam in them. The institution, in line with NEP 2020, promotes a multidisciplinary approach through: Flexible CBCS: Choice-Based Credit System for cross-disciplinary courses.

Interdisciplinary Programs: Development of courses integrating various disciplines. Research Centres: Creation for collaborative, multidisciplinary research. Faculty Development: Training for enhanced interdisciplinary teaching and research. Industry Collaborations: Partnerships providing diverse project opportunities. Technology Integration: Leveraging tech for virtual collaborations and enhanced learning. Societal Focus: Prioritizing research addressing pressing challenges. Flexible Pathways: Systems allowing entry/exit at different stages. Holistic Learning: Commitment to a comprehensive education for global readiness.

#### **16.Academic bank of credits (ABC):**

- a) The institution has proactively embraced the Academic Bank of Credits (ABC) as outlined in NEP 2020. Initiatives include registration of students on ABC, implementing a flexible credit-based system where students can accumulate credits for various courses, fostering a dynamic and personalized learning experience.
- b) Yes, the institution has registered under the ABC framework, enabling learners to benefit from multiple entries and exits during their chosen programs. This allows students to earn certificates and diplomas at different stages, promoting flexibility and accommodating diverse learning paths.
- c) The institution has actively pursued seamless collaboration and nationalization of education. Efforts include establishing partnerships for joint degree programs with open universities and govt. portals like SWAYAM, institutions, facilitating credit transfer mechanisms, and

fostering cultural exchanges to provide students with a global perspective. d) Faculty members are encouraged to design their curricular and pedagogical approaches within the approved framework. This empowerment extends to textbook and reading material selections, assignment designs, and assessment methodologies. This autonomy ensures a diverse and engaging learning experience tailored to the faculty's expertise and the evolving needs of the students. e) A notable good practice in the implementation of ABC is the institution's emphasis on mentorship and guidance. Each student is assigned a mentor who assists in planning their academic journey, helping them make informed decisions about entries and exits. This personalized guidance contributes to the success of the ABC framework, ensuring students optimize their learning paths and achieve their educational goals effectively.

### **17.Skill development:**

a) The institution has taken significant strides in fortifying vocational education and soft skill development aligned with the National Skills Qualifications Framework (NSQF). Efforts encompass tailored training modules, workshops, and certification programs focusing on specific vocational skills and soft skill enhancement. b) Various programs are offered to integrate vocational education into mainstream learning, such as diploma courses in specialized skills like PGDCA, certificate programs and skill-based workshops like communication skill, Beauty Parlour, Stress management through Music Therapy. c) Value-based education is ingrained in the institution's ethos. It emphasizes humanistic, ethical, and constitutional values through dedicated courses, workshops, and seminars. The curriculum integrates values of truth, righteous conduct, peace, love, nonviolence, scientific temper, citizenship values, and life skills to foster a positive and well-rounded development of students. d) Efforts include: i. According to NEP 2020, a credit structure mandating students to take at least one vocational course before graduation, ensuring skill diversification. ii. Engaging industry veterans and skilled professionals to bridge gaps in faculty expertise, providing practical vocational training. iii. Offering vocational education in flexible modes—ODL, blended, or modular—to cater to diverse learner needs. e) A noteworthy practice in skill development aligns with NEP 2020, emphasizing practical exposure through internships, apprenticeships, and industry Projects. The institution focuses on skill-centric projects and problem-solving approaches, nurturing a hands-on learning environment that prepares students for real-world challenges.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

a) The institution strategically integrates the Indian Knowledge system into its curriculum through both offline and online courses. This involves the inclusion of traditional Indian content, teaching in Indian languages, and incorporating cultural perspectives into various subjects. Courses are designed to be accessible, providing flexibility for learners to engage with Indian knowledge content remotely. b) Faculty training programs are implemented to equip educators for bilingual delivery. Workshops and courses focus on effective bilingual teaching methodologies, emphasizing proficiency in both English and Hindi languages. c) The institution offers degree courses taught in Indian languages and bilingual modes to cater to diverse linguistic backgrounds. This inclusivity ensures that students can choose the medium of instruction that best suits their linguistic comfort. d) Efforts to preserve and promote Indian knowledge include: i. Support for Indian languages, including Sanskrit, tribal, regional and endangered languages through dedicated courses and research programs. ii. Integration of ancient traditional knowledge into relevant subjects, ensuring its continuity in contemporary education. iii. Promotion of Indian arts through cultural events, workshops, and academic programs. iv. Fostering an understanding of Indian culture and traditions through curricular and extracurricular activities. e) A notable practice in line with NEP 2020 involves the institution's use of online/offline courses and collaboration with different institutes like with Gaytri Shaktipeeth and also organization of programs/quiz competition etc. to disseminate Indian knowledge system content. The creation of digital repositories and virtual platforms ensures broader accessibility, allowing students to engage with Indian knowledge irrespective of physical or geographical constraints. This approach aligns with the policy's emphasis on leveraging technology for inclusive and holistic education.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

i. The institution has undertaken comprehensive initiatives to align its curriculum with Outcome-Based Education (OBE). This involves a systematic redesign of courses and programs, emphasizing clearly defined learning outcomes. The curriculum development process involves faculty collaboration, industry inputs, and stakeholder feedback to ensure relevance and effectiveness. ii. Efforts to capture OBE in teaching and learning practices include the development of measurable learning outcomes for each course. Assessment methods like CIE through different modes are designed to evaluate students' attainment of these outcomes. Continuous feedback mechanisms, peer reviews, and student assessments contribute to refining teaching strategies and ensuring that learning objectives



are consistently met. iii. A notable good practice in the institution regarding OBE, in accordance with NEP 2020, involves the implementation of a robust assessment and feedback system. Regular evaluations are aligned with predefined learning outcomes, providing meaningful insights into student progress. Additionally, the institution encourages faculty to integrate real-world applications into their teaching, ensuring that theoretical knowledge translates into practical skills. This practice not only enhances the learning experience but also prepares students for the demands of the professional world, aligning with the outcomes-based approach outlined in the National Education Policy.

## 20.Distance education/online education:

a) The institution explores the potential of offering vocational courses through Open and Distance Learning (ODL) mode. This includes the development of specialized online modules, interactive content, and virtual labs to facilitate skill-based learning. Collaborations with industry partners and vocational training providers enhance the effectiveness of vocational courses delivered through ODL. b) The institution actively develops and utilizes technological tools for teaching and learning activities. This involves the integration of Learning Management Systems (LMS), video conferencing platforms, and interactive multimedia content to create an engaging online learning environment. Faculty members receive training to leverage these tools effectively. Efforts toward blended learning include a mix of in-person and online instruction. The institution combines traditional classroom teaching with online resources, discussions, and assessments. This blended approach aims to enhance flexibility and cater to diverse learning styles. c) An exemplary practice aligned with NEP 2020 involves the institution's emphasis on asynchronous learning opportunities. Recorded lectures, discussion forums, and interactive e-modules are made available to students, providing flexibility in accessing educational content. This practice aligns with the policy's focus on leveraging technology to democratize education and make learning resources accessible to a broader audience. The institution's commitment to a seamless integration of technology in education contributes to the realization of NEP 2020 objectives, fostering inclusivity and flexibility in the learning process.

## Extended Profile

### 1.Programme

1.1

27

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1	7507	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2	5548	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3	2447	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	82	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	89	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	947.29
4.3 Total number of computers on campus for academic purposes	160

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution prioritizes effective curriculum delivery through a meticulously structured and documented process. Our approach begins with strategic planning from preparation of stream wise time-table to scheduling internal assessment exams, aligning educational objectives with contemporary demands and student needs. Faculty collaboration and expertise are integrated, ensuring a diverse and engaging curriculum that meets academic standards.

This process involves detailed mapping of learning outcomes, selection of relevant teaching materials, and the implementation of various instructional methodologies to cater to diverse learning styles. Regular internal assessments and feedback mechanisms allow for continuous improvement and refinement of the curriculum.

Documentation is a crucial aspect, like teacher's dairy with detailed records of curriculum development, lesson plans, and assessments. These documents undergo regular reviews and updates, ensuring that the curriculum remains relevant, dynamic, to emerging educational trends.

Utilization of technology plays a vital role, providing access to digital resources and innovative tools like Projectors, interactive

Panels, A/V room, google classrooms, whatsapp groups, subscription of e-learning platforms like DELNET, NLIST that enhance teaching and learning experiences. This integrated approach ensures that curriculum delivery remains adaptable, innovative, and geared towards fostering learning outcomes for all students.

Seminars, workshops, group discussions, educational tours and faculty/student programs are also organized for knowledge enhancement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://govtpgcollegekhargone.org/notice/">https://govtpgcollegekhargone.org/notice/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE involves a multifaceted approach, incorporating periodic assessments, projects, presentations, and interactive sessions. These assessments are strategically integrated into the academic calendar to gauge students' holistic progress. They offer a diversified evaluation platform, different from the conventional examination-centric assessment model.

The calendar meticulously plans assessment dates, providing adequate preparation time for students. It includes timelines for syllabus completion, assessment weeks to maintain a balanced academic environment.

Faculty members collaborate to design assessments aligned with learning objectives, ensuring fair and insightful evaluations.

In case of student being absent in the first CCE because of some valid reason or if he/she fails in the first attempt another dates are scheduled.

In case of Teachers using multiple modes for evaluating students specifically in PG Classes a separate time table not conflicting with the general time table is declared by the teacher.

Separate CCE date is declared for the student's representing institution in sports, extension, and outreach and Co-curricular activities on the recommendation of concerned teacher in charge.

By adhering to this well-structured academic calendar for CIE, the institution promotes a comprehensive evaluation system that nurtures students' intellectual, emotional, and social development, emphasizing continuous learning and overall growth.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://govtpgcollegekhargone.org/notice/">https://govtpgcollegekhargone.org/notice/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**19**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

213

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution's curriculum demonstrates a comprehensive integration of critical crosscutting issues. Through a multidisciplinary approach, courses specifically dedicated to Professional Ethics, Gender Studies, Human Values, Environmental

Science, and Sustainability have been incorporated across academic disciplines. Professional Ethics modules equip students with ethical frameworks tailored to diverse professional landscapes, fostering decision-making skills in complex scenarios.

Gender-focused segments within subjects promote an understanding of gender equality, identity, and societal roles. Courses on Human Values stimulate discussions on empathy, integrity, and cultural diversity, encouraging holistic personal development.

Environmental and Sustainability education spans beyond scientific domains, permeating various subjects. It instils practices like resource conservation, sustainable development, and social responsibility. Interdisciplinary collaboration enhances students' comprehension of these issues from varied angles, fostering critical thinking and innovative problem-solving.

Emphasis is placed on practical application through experiential learning, internships, and community projects. Faculty development initiatives ensure effective integration of these issues into teaching methodologies. Assessment methods evaluate students' understanding and application, ensuring learning objectives are met.

Regular curriculum reviews and updates based on feedback and societal shifts affirm the institution's commitment to preparing socially responsible, ethically conscious, and environmentally aware global citizens.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

23

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

5020

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://govtpgcollegekhargone.org/feedback/">http://govtpgcollegekhargone.org/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may**

A. Feedback collected, analyzed



<b>be classified as follows</b>	<b>and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://govtpgcollegekhargone.org/feedback/">http://govtpgcollegekhargone.org/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

7507

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

6706

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational Institute striving to achieve excellence is to identify the respective learning levels of the students. At UG level first year students are identified as slow or Advanced Learners on the basis of classroom performance and CCE

marks. Second year and final year students are identified on the basis of previous year result. At PG level they are identified on the basis of the result of semester first. The slow learners are further observed regularly in PG second, third, fourth semester.

The following strategy is adopted for slow learners:

1. Extra Classes are organised at PG level and remedial classes at UG Level.
2. Notes are availed.
3. Practice sets of old question paper are solved.
4. Advance learner support slow learner in class studies.
- 5 .Students improve their language skills through language lab.
6. Advanced Learner are supported through coaching classes, seminars.
7. Expert lectures and value added courses are arranged for slow and advanced learners.

File Description	Documents
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/SLOW-ADVANCED-LEARNER-LIST.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/SLOW-ADVANCED-LEARNER-LIST.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7507	82

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Following initiatives are taken in teaching learning process.

**Experiential learning:**

1. Most of the department organise field visits.
2. The students of UG and PG final year accomplish project -works and internship.
3. Science students indulge in various experiments in the laboratories.

**Participative learning:**

1. MSW students accomplished group survey and students of first year do their project in groups.
2. Students get involved in various co- curricular activities teacher's day, NCC Day, Youth Festivals, Republic Day, Hindi divas Welcome celebration etc.
3. Writing good thoughts on the notice- board of the college is a routine practice for college students.
4. N.C.C., N.S.S. and many literary activities encourage participative learning.

**Problem Solving:**

1. M.S.W. students try to probe into the problems of inhabitants of the village while visiting in the fields. They opt for case study like problems of physically challenged persons and solutions of their problems.
2. Department of Physics prepare manual for labs to make practical easy and remaining departments prepare charts for students.
3. N.S.S. camps have been organized on themes such as health awareness cleanliness, adult education, plantation programs etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/2.3.1f.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/2.3.1f.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All departments of the college have at least one computer with internet facility of high-speed internet bandwidth of 10 MBPS. The faculties make use of computer for PPT, YouTube lectures. The Institute supports students through its virtual classroom which is connected with video conferencing system instructed by M.P. Higher Department.

The Institute has 'Six smart classrooms' and library having SOUL 2.0 version software based on 5 modules such as OPEC (Online Public Excess Control) and INFLIBNET N-list subscription for students based on E-platform. The INFLIBNET is available to the faculty and the students with username and passwords for open access for learning and teaching. Teachers provide guidance to student's through-mail and use ICT enabled tools for CCE, assignments, projects, dissertations etc. The institute has a language laboratory with Words worth Software to develop communication skills of students. Projector and ICT tools are utilized during expert lectures by the faculties. In this year, most of the meetings, guest lectures, projects viva-voce, webinars have been organised CCE have been taken on Google form by Physics and sociology Department. While department of Zoology, Botany, Chemistry, Geography taken CCE through PPT. 16 professors of this college created E- Content for HED, Bhopal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

722

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute is keen to adopt a transparent and robust mechanism of internal assessment in terms of frequency and variety. Internal examination cell displays all the circulars regarding examination on notice boards, the dates of the test are notified, students are briefed regarding mode of internal assessment and questions paper pattern. The examination marking scheme is in accordance to directives of Higher Education Department. Now new education policy has been implemented so the evaluation and examinations organized accordingly.

We adopt following methods -

- CCE through power point presentation
- Exam through Google Form
- Biography writing
- Making Bar diagram
- Assignment
- Objective test
- Semi - surprise test
- CCE through Exam Pattern

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students are free to present their grievances regarding internal Examination. They are free to discuss their complaints with HOD. The Head of the department primarily redresses all grievances about evaluation and assessment marks. In case of dissatisfaction, the

same is put before the Concerned committee.

The grievances that can be redressed only at university level, students write application to the committee through principal. Committee then approaches to the concerned authority and collects the data. Applications with required documents are forwarded to the university. Students don't have to rush to university for same.

Students need to fill the revaluation and rechecking forms online to recheck and reevaluate their copies. Sometimes grievances are redressed hand to hand.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The basic goals of higher education such as the dissemination, creation and application of knowledge as well as developing innovative minds for sustainable better world are preferred and attained by defining the Program outcomes, program specific outcomes and course outcomes, Teachers impart the subject related skills taking into consideration the outcomes through various teaching learning activities. The program outcomes, program specific outcomes and course outcomes for all programs are prepared by each department and uploaded on the institutional website. They are also shared on students WhatsApp groups.

The link of detailed program outcomes, program specific outcomes and course outcomes are attached.

<http://govtpgcollegekhargone.org/po-pso-co/>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://govtpgcollegekhargone.org/po-pso-co/">http://govtpgcollegekhargone.org/po-pso-co/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme and course outcomes are evaluated through internal/main exam. The process for the evaluation in different subjects is as per the rules/regulations of the affiliating university. Teachers implement the syllabus in planned manner.

To gain Cos and POs:-

- Our Institute organizes workshops and invite subject experts for lectures.
- Teachers participate in seminars/conferences/workshops.
- Internal assessment is organised such as CCE, Half yearly test, sometime in the form of assignments/presentations/projects etc, to measure analytical ability.
- The faculty designs questions paper/tests/quizzes etc. by using objective and descriptive questions to assess and evaluate the learning level of the students.
- Moreover, group discussions, field-visits, study-tours, practical-work, project-work etc. added to the evaluation process.

The attainments of learning outcomes are analysed through direct and indirect measures. Direct measure is the synthesis of examination result to identify pass percentage and marks obtained by students. Indirect measures are employment generated student progression to higher learning and feedback from stakeholders.

Direct attainments of learning outcomes are seen in pass percentage of students, less number of dropouts from programs. Indirect attainment is found in considerable number of students` selection in competitive examinations. Both provide opportunities to students to get employment/pursue higher studies in the premier institutions.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

2107

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtpgcollegekhargone.org/self-study-report/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Govt. P.G. College, Khargone is a renowned teaching institution having 13 postgraduate departments and research centers in four

subjects namely Hindi, Geography, Economics and Commerce. It appreciates and plays an encouraging role in promoting an ecosystem for innovation among the faculty members. Swami Vivekanand Career Guidance Cell brings forth innovative ideas in business among the students and guides them to acquire financial assistance for developing start-ups and enterprises from different agencies.

The following activities were organized: -

1) Expert Lecture: All the Departments of Institute organize expert lectures in their respective subjects. These expert lectures enhance understanding of students towards particular subject, give them insight and transform them from layman to expert in that subject.

2) Internship and Project Work: Students are assigned with job-oriented project work and internship. The Motto is to provide them with actual work experience and develop research aptitude in students.

3) MOUs:- College has signed some MOUs with prestigious institutions for faculty and student exchange program.

4) Educational tours and field visits: - Various department organized educational tours and field visit for experimental learning of students and to endow them with practical knowledge which will lead them to academic excellence.

5) Value Added Courses: Through various short term courses and value added courses we foster to incorporate additional knowledge in students that leads to skill enhancement and development of entrepreneurship spirit.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/annual-report/">http://govtpgcollegekhargone.org/annual-report/</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

26

File Description	Documents
URL to the research page on HEI website	<a href="http://govtpgcollegekhargone.org/research/">http://govtpgcollegekhargone.org/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings year wise during year**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute neighborhood community association is promoted through a number of extension activities. Through such activities students are sensitized towards community needs and prove a vital force in bringing about positive transformation in the rural communities. A wide range of activities like Cleanliness, Personal Health, Plantation, Voter Awareness, Social Awakening, Practice of Yoga, and Celebration of important days and Awareness Campaign are organized during special camps in the nearby villages and college through NSS, NCC and MSW Department.

MSW students visit homes in the nearby areas and try to create awareness on various issues related to health and hygiene. AIDS Awareness Program is organized by the college on 1st December to create awareness among the community about sexually transmitted disease and sexual health. We have initiated menstrual hygiene program for adolescent girls with the help of health department and 'Samman' NGO, Bhopal. Under this activity two sanitary napkin vending machines have been installed in our College. Every year the NSS unit of the college organizes a camp for seven days in a chosen village. NCC Cadets take part in various welfare works including Adult Education, Blood Donation, and Tree Plantation. Sensitization Committee organized expert lectures - Save Girl Child, Environmental Conservation etc.

File Description	Documents
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/annual-report/">http://govtpgcollegekhargone.org/annual-report/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year****2**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****41**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year****2973**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3944

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute encompasses 12 acre area out of that approximate 20642 sq. meters is built up into 3 blocks. The college has infrastructure facilities and resources to conduct programs and activities. College premises are equipped with CCTV cameras and Wi-Fi facility at required places.

### Classrooms:

The college has classrooms to conduct regular classes, examinations, remedial classes, meetings, sessions, various activities, trainings, etc. in three buildings i.e. Main Building, Vigyan Bhavan and Commerce Building. College provides E-Learning resources- ICT-enabled classrooms with LCT Projectors, Smart-board, printers-scanner and Xerox facilities.

### Library:

Library has collection of 70,000 books including course-books-related to syllabi approved by University, and reference and general books. Library is automated with SOUL 2.0 Library Automation Software (INFLIBNET) recently updated that also provides OPAC software accessed from any device connected with the college network.

### Laboratories

Laboratories are updated with advance equipments. Each Department have Computer facility for carrying out the academic works and research works.

### Language Laboratory:

Collage has made available Advanced Digital Language Laboratory with Wordsworth software to enhance language efficiency.

### Computing Equipments:

The college has 160 computers provided in all departments, staff-room, and in library connected with 10 mbps bandwidth for teaching and learning process.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is dedicated in holistic grooming of students. College has a huge play ground to hold sports activities so they can participate in Intercollege, University, District, State and in National level sport competitions under the guidance of Sport Officer. It has a multipurpose indoor sport hall with adequate storage for furniture and sports items of equipment and also has multi-station machine such as Treadmill, Dumbbells, Bars Rods, and Plates etc. Meditation and yoga activities are conducted in open play ground. Special kits are distributed with essential materials and are procured. First aid facility, nutrition diet, protein substance, energy drink is provided during practice sessions and activities of matches.

Infrastructure for cultural activities:

The multipurpose auditorium is available for cultural activities such as plays, mimes, folk dance, one-act plays, street plays. Various cultural activities of college level, inter-college level, and district level are organised under Youth festival of college to inculcate the cultural and traditional values amongst the students. All musical instruments like Harmonium, Tabla, Dholki, Trumpets, Flutes, etc are made available for the students in the musical room.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/">http://govtpgcollegekhargone.org/</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/ict-facilities/">http://govtpgcollegekhargone.org/ict-facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

53.21

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a huge and diverse collection of about 70000 books.

**Software:** It is automated with e-granthalaya software developed by NIC. The software provides digital library module and cloud hosting facility, which improved efficiency, accuracy and speed of the library workflow. Students can access WebOPAC and their account online.

**Classification scheme:** Dewey Decimal Classification scheme is used to arrange books subject wise.

**Barcoding:** The books are barcoded for faster circulation and easy management.

**Subscription:** The library has subscriptions of NLIST and DELNET to facilitate users with e-resources. Users can access more than 6000 e-journals and more than 1,99,500 e-books through these portals.

**Govt. Scheme:** Students belonged to SC and ST categories are benefited by free books of amount ₹1500 and stationery of amount ₹500.

**Website:** The library has its own website -libkhargone.weebly.com which compiled plethora of subscribed and freely available e-resources, Old Question Papers, Video tutorials, etc. for easy access to various resources.

**Reading Hall:** The reading hall has the sitting capacity of about 100 students at a time. The hall is facilitated by free Wi-Fi, Newspapers and Magazines in both Hindi and English languages.

**Newspaper Clipping:** Daily News regarding the college are clipped and compiled by library

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://libkhargone.weebly.com">libkhargone.weebly.com</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

29.42

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

98

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We are dedicated to fostering an environment that embraces technological advancements and facilitates an enriching learning and working experience for everyone associated with our institution including the major stakeholders i.e., our students. These ongoing efforts to improve our IT facilities and Wi-Fi services are a testament to our commitment for enhancing participative teaching pedagogy. Institute makes abundant use of ICT for enriching academics and also in administration.

Understanding the pivotal role that reliable internet connectivity plays in modern education and everyday operations, we have undertaken a series of updates and improvements to ensure our digital infrastructure meet the evolving demands of our students, faculty, staff, and visitors. Our recent updates include:

**Upgraded Hardware:** We have made investments to modernize our computer systems in order to improve the functionality, speed, of our Wi-Fi network throughout the campus and organization. In addition to adding up to 160 computers, we have also incorporated 30

printers-cum-scanners and a few photocopiers to our digital infrastructure.

**Teaching & Learning:**We have installed 14 more projectors and smartclass, to contribute in academic excellence rooms

**Advanced Security Measures:** By investing in anti-virus, we ensure to safeguard our Wi-Fi infrastructure and protect sensitive data.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/ict-facilities/">http://govtpgcollegekhargone.org/ict-facilities/</a>

#### 4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

122.06

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintaining diverse campus facilities, from classrooms, laboratories to libraries and sports complexes, involves implementing established procedures for optimal functionality. Here are common practices:

1. Annual checks and cross verification of stock registers are in place to track equipment, resources, and materials in facilities like laboratories, computer labs, and libraries. This helps in maintaining adequate supplies and ensuring functionality.
2. Infrastructure upkeep, managed by the PWD, includes scheduled maintenance to prevent breakdowns, leaks, and upgrades, ensuring safety and usability.
3. Maintenance to be done by using renovation grants from RUSA, World Bank and Janbhagidari fund.
4. Clearly defined rules and guidelines for using facilities to ensure safety, proper use of equipment in Sport complex and Laboratories.
5. A dedicated IT cell manages IT infrastructure, ensuring the systems are updated, secure, and aligned with academic needs.
6. Providing training sessions to staff for using specialized equipment in laboratories, libraries, and computer labs like fire extinguishers. This ensures that students and faculty can utilize the facilities effectively.
7. Ensuring that facilities are accessible to all students, including those with disability.
8. Establishing security protocols such CCTV, distinct uniforms for streams and identity cards guarantee the protection of personnel and equipment's.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

11787

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/5.1.3-link.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/5.1.3-link.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>2699</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>2699</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1232

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

14

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College provides a platform for the active participation of the students in the various academic and administrative bodies including other activities, which empower them in gaining leadership

qualities, rules and regulations and execution skills. Each council has a representative council, which is called Class Committee and it includes student as a member. The members bring forward the views and suggestions of the entire class with respect to faculty, subjects, syllabus methodology, and other related activities.

Student representatives on various academic and administrative bodies;

The participatory mechanism facilitates the students representation in various academic and Administrative bodies/committees, these include;

- Boys/Girls NSS Committee
- NCC Committee
- Prevention of Sexual Harassment Committee
- Anti-ragging committee.
- Student Council
- Magazine and Publications committee
- Cultural activity committee
- Library advisory committee
- Hostel committee
- Youth Festival
- Career Counseling
- IQAC Committee

File Description	Documents
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/college-comitties/">http://govtpgcollegekhargone.org/college-comitties/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

33

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association established in 2014 and registered with Committee Registration No03/30/01/17480/14 dated as per Society Registration Act, 1973 (44). The college organizes the meeting of Alumni Association to share and discuss the issues related to the progress of the college. The Alumni Association has enrolled 110 members.

The Executive Body for 2022-23:

Mr. Rajesh Mandloi

President

Mr. Dinesh Patel

Vice-President

Mr. Bholu Karma

Secretary

Mr. Anil Raguvanshi

Joint-Secretary

This committee laid emphasis on the establishment of botanical garden for research-oriented activities pertaining to medicinal plants and also adaption & modification of curriculum will lead curriculum enrichment and also will make students skilled for industry needs.

The members organize and conduct various activities such as-

- to act as participatory management in the policy framing of the institute. They put their expectations before the administration.
- In the annual alumni association meeting, the activities are planned such as-
  1. Tree plantation in the campus
  2. Motivation to the junior students
  3. Interaction with the respective students and teachers & grievance redressal.
  4. Guidance for the overall development of students
  5. Sharing of experiences with the students- Mr. Deepak Kanungo, President Janbhagidari Samiti Khargone.
  6. Career counseling for better future as Mr. Anil Raghuvanshi (CA, Khargone) Interacted with student.
  7. Lecture for Career Guidance expert lecture by the alumni.
  8. Industry Institute Interaction

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institute is keen to obtain holistic development of the students. Vision and mission are framed in the campus and pasted on college website.

Students of reserved categories alongwith EWS students, are supported with scholarship, library, and sports facilities. As per the NEP 2020 Guidelines, all the departments assign the students with projects and internships so they that can get the core knowledge of the field either they want to establish their own start up. Various activities viz. Vocational courses and NCC, NSS, Swami Vivekanand Career Guidance cell, Youth Festival and Azaadi ka Amrat Mahotsav, lead to attain vision and Mission of the Institute.

Every Year, various committees are formulated for the implementation of strategic plans of the institution. With the joint co-ordination of IQAC and JBS, various academic, non-academic activities are run smoothly. IQAC is directly responsible for academic activities and JBS deals with the financial matters for the betterment of the institute. The college is purely government funded and follows directions of the same.

File Description	Documents
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/">http://govtpgcollegekhargone.org/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Various committees formulated for the execution of strategic plans of the institution, work with co-ordination between IQAC and college committee.

The organizational structure of the institute runs through a systematic hierarchy.

<http://govtpgcollegekhargone.org/organogram/>

Case Study of College Committee

Institute has an efficient strategic plan to execute various

curricular and co-curricular activities. As per this plan 55 committees have been formulated. Principal acts as head of all these committee. Each committee consists of convener, co-convener and members. Some of them committee have students participation for transparency. Thus all the works are decentralized from principal to various staff members.

After executing distributed works, committees submit reports to the Additional Directorate and in some cases to the commissioner via Principal.

File Description	Documents
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/organogram/">http://govtpgcollegekhargone.org/organogram/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College is a selected in category B Colleges by Department of Higher Education Govt. of M.P. to get financial and infrastructural support under world bank funded MPHEQIP.

IQAC Prepares a comprehensive plan for the execution of academic and non-academic activities and implements it with the help of JBS.

The Following Steps are taken for strategic planning.

- Execution of the curriculum of D.A.V.V. Indore and forwarding of suggestions in this regard.
- Innovative Teaching methodologies.
- Systematic procedure for conducting examinations.
- Rich library with reference books, Journal and News paper.
- Regular meetings, feedback collection and redressal of grievances of human resources.
- Formation of committees for proper admission, verification and guidance of the students viz -Help Desk, Registration and verification committee, committee for subject change, NEP 2020 counselling committee.
- Maintenance of the record of eligible students who have submitted the fee for desired course.
- UG Second Year and Third Year as well as PG Final Year students are promoted to the next class by using E-Portal of M.P.Higher Department Bhopal.

- The Final list of admitted students is released program wise. Thus, admission work is done according to the Government Directives, strategy and plan.
- IQAC strategic planning implements through JBS.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is affiliated to the DHE of M.P. It is the apex governing body. M.P. D.H.E is being functioning administratively with secretariat and ministry at Bhopal. The college follows the rules and directives of the state government. The guidelines framed by the government and the university are included in the functioning of the institution. A committee comprising faculty members and administrative staff is involved in the planning and implementation, academic and evaluation. An optimum level of decentralization through the autonomous departmental system and participative decision-making process are well in practice.

Principal executes all academic-administrative plans and policies through the following committee

1. JBS
2. IQAC & NAAC
3. Library
4. Examination
5. Remedial Coaching
6. Cultural
7. Alumni Meet
8. Pay Fixation
9. NSS
10. NCC
11. Sports
12. SVGC and Placement Cell
13. E-newsletter
14. Youth Festival
15. Grievance Redressal



16. RTI
17. UGC Committee
18. Semester Cell
19. Scholarship Committee
20. Purchase & Write off Committee
21. Sexual Harassment Committee
22. Internal Audit Committee
23. CM Help Line Cell
24. Anti-Ragging & Disciplinary Committee

Service rules, procedures, appointment and promotional policies for all employees are in accordance to the norms of MPDHE and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://govtpgcollegekhargone.org/organogram/">http://govtpgcollegekhargone.org/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

College believes in overall development of employees for their better contribution in accomplishing the vision, mission and objectives. The Institute offers worthwhile welfare schemes to all

the staff to ensure and provide thrust to their working efficiency.

Following facilities are available to all permanent staff according to rules of Government of M.P.:-

1. Medical Reimbursement For permanent staff - Pension on retirement who joined before 2005, GPF, gratuity. Faculties appointed after 2005 are eligible for NPS.
2. Leave Encashment
3. Ex- gratia.
4. Open Gym Facility
5. The college has provision for admissions of eligible wards of employees.
6. PF loans as per GOI rules.
7. Group insurance scheme for all staff.
8. Canteen facility
9. Retirement benefits
10. Maternity benefits
11. Child care leaves
12. Childcare room for all staff.
13. Wi-Fi Facility
14. Sports & Yoga facilities
15. Parking facility
16. Clean water for drinking
17. Allowance for physical Handicapped
18. Uniform to Class IV employers
19. Paternity Leave

#### Academic Benefits

- Study leave
- Free participation in academic trainings
- Library support
- WIFI support on campus to access INFLIBNET/NET

#### Establishment support

- Electronic service book
- Dissemination of Information on email IDS
- Official email ID support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has Performance Appraisal System in place for teaching staff following UGC regulations 2010 (and the two amendments thereafter), Candidates may offer themselves for assessment for promotion , if they fulfil the minimum API scores indicated in the appropriate API system tables by submitting an application and the required PBAS (Performance Based Appraisal System) old or revised as may be applicable time to time by the UGC as per the UGC career advancement scheme guidelines (which also includes second Amendment of UGC regulation titled Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and measures for the maintenance of standards in Higher Education).

UGC regulated career advancement scheme is not applicable for non-teaching staff Annual Performance Assessment Report (APAR) is maintained for every employee. According to responsibilities assigned, the Principal takes decision and gives instructions and suggestions to the respective employee and also gives instructions to Head clerk to supervise the duties allotted to these employees. This feedback is considered while preparing confidential report of respective employee. Their work is then categorized as excellent, very good, good, satisfactory, and poor on the basis of their

performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college budget are audited internally and externally in a regular mode. For the internal audit, an Audit Inquiry Committee of senior faculty members is constituted which inquires accounts regularly and submits the report to the Principal. For the external audit professional CA's help is being taken regularly and AGMP Gwalior (M.P.) come to audit the accounts. The external /statutory audit has been completed up to the session 2022-23.

In the last two years internal as well as external audit committees do not raise any major audit objections. The last audit was done by AGMP Gwalior (M.P.) on 28 January 2014. Therefore no audit objections have been raised after this date. At the end of each session physical verification is done in all the departments and office

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal and the committees of the college are monitoring the use of resources received from the State Government, Janbhagidari funds and World Bank. The allocated funds are utilised to purchase equipment, infrastructure development, organize seminars, workshops and conferences etc.

#### Optimum utilization of financial resource

Following strategy is adopted by the college for optimum utilization of resources:

- The college IQAC invites requirements from all departments and accordingly prepares plan.
- The needs of the college are identified by the college IQAC and then after making plan funds are utilized accordingly.
- For the smooth working of the institute, Janbhagidari Committee has been constituted which utilizes the Janbhagidari funds effectively. The Janbhagidari committee studies and analyzes the requirements of the college and then forwards it to college management committee with expected expenditure and planning.
- Purchase and Development committee monitors and spends the fund as per the needs of departments, so that its optimum utilization can be done. All records are maintained by the accounts section and after attaining the utility certificate it is sent to the higher office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Primary concern of IQAC is the holistic development of students. To acquire this objective IQAC takes initiatives in two broad areas namely Academic and Infrastructural. In order to obtain academic goals, the students are distinguished as slow and advanced learners on the basis of their classroom learning, CCE and performance in examination. Advanced learners are provided with special teaching pedagogy like with Educational tours, Project work, Workshops, Seminars, Certificate Courses, Flipped classrooms, Smart classrooms, N-List etc.

Special customized teaching methodology and programs are offered to the slow learners students to help them improve their academic records.

Plan of Action

Outcomes

Various audits to be organized

Green Audit, Environment Audit, Energy Audit and Academic Audits have been conducted during the session 2022-23

Value added courses to be Started

15 days Certificate course in Communication Skills and for Bridge Game. Also Stress Management through Music Therapy Program Organized.

Upgradation of Teaching Learning Process.

Expert Lectures and Educational Tours have been organized

E-Resources for Teaching Learning to be increased.

Smart board has been purchased.

Remedial Classes

Remedial Classes have been organized.

Seminars have to be organized

Various Seminars have been Organized.

Upgradation of Basic Facilities.

Installation of Central R.O. Water Purification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, at periodic intervals through IQAC. Following are the two examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC- During a span of 5 years post 2nd cycle of NAAC Accreditation to college has moved from conventional methods of teaching to blended teaching methodologies. After 3rd Cycle of NAAC Accreditation E-Tools for Teaching Learning have been increased

Structural feedback and review of learning outcomes:-

The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It prepares various feedback forms and collects structured feedback on design and review of syllabus and students' feedback on institution. Feedback committee discusses and analyses the feedback forms and submits a consolidated report to IQAC. IQAC prepares inclusive feedback report of the College for further reform.

Teachers Diary:-

Effective teaching achieves its success only if it is well planned, and hence for the proper planning of teaching, each teacher is provided with an academic diary containing time table annual/semester wise teaching planning, workload, actual teaching units, syllabus completing summary, daily teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual teacher diary to record the day to day



teaching learning activities regularly.

File Description	Documents
Paste link for additional information	<a href="http://govtpgcollegekhargone.org/annual-report/">http://govtpgcollegekhargone.org/annual-report/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute endeavors continuously to promote gender sensitivity in order to provide us safe and sound campus for female students. Institute takes a number of measures: -

1. A Women Empowerment Cell is constituted in institution which is dedicatedly working for Gender sensitization and equity.
2. Various activities viz- Nukkad Natak, Rally, seminar on 'Balika Divas, lecture series on personality development,

display of video are arranged in order to promote self-dependence. Special lectures on international women's day and program on women's awareness and environment sensitization is being organized.

3. In order to promote the admission of girl students in higher education "College chalo abhiyan" scheme is prominent with this scheme approximately 56% of girls take admission in our institute.
4. An easily approachable grievance redressal committee is properly working under defined mechanism to resolve any issue.
5. CCTV cameras are available in both the campuses. Security personnel are appointed on the campus. A full-time warden is appointed at girl's hostel.
6. There is a common room for girls with attached washrooms and facility of sanitary napkin vending machine and incinerator.
7. Child care room for Staff.
8. Identity cards issued to all the students and staff.
9. College conducts counseling sessions and guidance to student to overcome gender based prejudices.

File Description	Documents
Annual gender sensitization action plan	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/7.1.11.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/7.1.11.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/7.1.1-Specific-facilities_2022-23.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/7.1.1-Specific-facilities_2022-23.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste**

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

#### Solid Waste Management: -

Waste management is intended to reduce adverse effects on health and environment and clean the campus. We follow the 'Swaccha Bharat' motto of the government by adopting the policy of Reduce, Recycle and Reuse (3Rs). We use separate trash/dust bins for bio degradable and non-biodegradable.

In Bio Degradable Waste management, there are various species of plants/trees in the college campus/garden. The remains of the trees are dumped and stored in a pit. This organic material is stored to maintain moisture by pouring water in it frequently so that micro-organisms/bacteria may decompose the material in pit. Thus, biodegradable waste is used in the form of humus at the garden of college. The institute utilizes its solid waste and keeps its garden green. The college displayed various slogans, posters to develop environmental consciousness among the students.

The department of science used treatment technique of solid and liquid waste management in the college campus. They do the arrangements to perform this task. There is also E-waste management in the college. E-Waste consists discarded electronics item such computers, printers, lab equipment are safely stored in room and with the permission of HED we dispose it. Maintenance is done on contractual basis.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The college consistently promotes a culture of tolerance, harmony within the community, collaboration among students, and a sense of unity. Student comes from a unique social, economic, linguistic, cultural, and geographical background, they are all given equal access to education. The College avails them opportunities to grow</p>

equally.

Following efforts are made by the college:-

- In order to develop mutual harmony amongst students various programs are organized such as Alumni Gatherings, Intellectual Programs on Samvidhan Diwas, life Management workshop and Swachh bharat Abhiyan etc.
- In order to maintain sense of equality, there is a provision of uniform for all the students.
- A competition was organized on "The relevance of the thought of Mahatma Gandhi in present context" for inculcate the emotions of truth and non-violence.
- Language Learning Program is organized to develop understanding of languages.
- Students and staff were administered the oath of goodwill on Sadbhavna Diwas.
- Traits like harmony, fraternity and tolerance are encouraged in the NSS, NCC and other cultural programs of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Only its virtuous citizens can build a nation. The institution works hard to ensure that students gain a mature understanding of fundamental rights and duties as well as constitutional ideals so they may act as responsible citizens and contribute to the nation's development. Political Science department provide students such information under its curriculum. Issues such as Human rights are covered in the courses taken by MSW and Political Science departments. At significant locations across the college, banners containing the Preamble to the Constitution, the Fundamental Duties, etc., have been erected. Occasionally, educational events such as street plays, webinars, voting awareness marathons, spontaneous speech competitions, essay contests, and more are held to broaden the students' understanding.

The details of the major programs are as under:-

- Constitution Day (2022)
- Human Rights Day Program (2022)
- Voting Awareness campaign (2022)
- Har Ghar Tiranga Abhiyan (2022)
- Bal Adhikar Diwas (2022)
- Gandhi Jayanti (2022)
- Dr. B.R. Ambedkar Jayanti (2022)
- Mahila Samrasta Raily (2022)
- One Day Workashop on sansadiya Paddhati (2022)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/7.1.9-1.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/7.1.9-1.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals and birth and death anniversaries of great Indian personalities are celebrated in the institution. The students have a mission towards better India by breaking the boundaries of caste, creed and religion with a pluralist approach towards them. The spirit of national integrity is inculcated among the staff and the students of the college.

1. 21 June Word Yoga Day
2. 29 July International tiger day
3. 5 September Teachers Day
4. 2 October Gandhi Jayanti
5. 16 Oct Ozone Day
6. 1 November Madhya Pradesh Foundation Day
7. 1 December Aids Day
8. 20 January Girl's Day
9. 22 December Mathematics Day
10. 28 Feb Science Day
11. 27 November NCC Day
12. 30 January Sahid Diwas
13. 20 December Bhartiya Bhasha Diwas
14. 3 December Viklang Diwas
15. 28 December Veer Bal Diwas
16. 10 December Manav adhikar diwas
17. 24 November NSS day
18. 12 November Dr. Salim Ali Jayanti



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title:** HEALTH & SOCIAL LITERACY FOR WOMEN EMPOWERING.
2. **Objectives:** Strengthening women through capacity building & leadership development imparting skills to make them entrepreneurs
3. **Context:** Higher Education is one of the most important means of empowering women with the knowledge, skills and self-confidence.
4. **Practice:**The practice is going to be beneficial in making young women of our HEI to develop to be self reliance and overall development.
5. **Evidence:**
  - Increased enrollment of girls.
  - More merits holder female students.

## 6.Problems Encountered and Resources Required

- Lack of awareness about hygiene and financial literacy.

1. **Title:** PROMOTING PATRIOTISM SOLIDARITY & CONSTITUTIONAL VALUES.
2. **Objectives:** To secures the primary objective of ensuring social, economic & political development along with higher education by imparting human values.
3. **Context:**Amongst the recent scenario, due to unemployment & social & economic differences has increased intolerance which should be discouraged
4. **Practice:**Several coordinators of various flagship programs time to time organize such programs to promote harmony among students.
5. **Evidence:**

- Increased Harmony among the students in NSS camp.
- Students actively participated in spread awareness about voting rights through various activities.

#### 6. Problems Encountered and Resources required:

- Social difference & economic disparity

File Description	Documents
Best practices in the Institutional website	<a href="http://govtpgcollegekhargone.org/best-practice/">http://govtpgcollegekhargone.org/best-practice/</a>
Any other relevant information	<a href="http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/Best-Practice%20words.pdf">http://govtpgcollegekhargone.org/wp-content/uploads/2023/12/Best-Practice words.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Introduction

Good & physical wellbeing will benefit academic performance & this will have Positive impact on our mental wellbeing.

This is well known that physical activity can improve mood, reduce stress & anxiety & help enhance mental health performance. Some recent studies have demonstrated that, the way we engage with physical environment can impact our mental wellbeing.

Taking all this into account, it is clear that paying attention towards physical and mental wellness of students is necessary

#### Design of activities

Activities are launched by principal, NSS officer, NCC officer & all flagship program coordinator with objective of promoting wellbeing of students as well as teachers. Activities are designed & communicated to IQAC which in turn, declares it to all teachers & students. Students are motivated to participate in activities as per their interest.

College provides infrastructure and financial support, ICT facility.

**Execution through different methods**

Expert lectures, work Shop, and other activities like rallies, campaigns, NSS programs, street plays and students participating in pledges

**Conclusion**

We have observed that students who participated in such above-mentioned activities have improve focus, concentration which increased the academic level of those students hence resulting in physio-socio development of the students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3.2 - Plan of action for the next academic year**

1. Educational Tours, Workshops, Seminars & Webinars to be organized.
2. Promoting research activities in research center of Ph.D. in dept. of English & Zoology.
3. Maintenance & Further development experiential learning to students.
4. Organize various training programs for teaching & non-teaching staff.
5. Prepare football ground for Sports activities.
6. Renovation of Parking area has to be done.
7. To enhance laboratory facilities & increasing equipment's in labs & sports.
8. New courses like B.Ped., B.B.A. are to be started.
9. New pedagogies for teaching & learning to be involved.
10. To organize more programs that involve community engagement that could lead to creating awareness among society on topics of paramount importance.