



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 3)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
GOVT. P. G. COLLEGE KHARGONE  
KHARGONE  
Madhya Pradesh  
451001**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I: GENERAL INFORMATION**

1.Name & Address of the institution:	GOVT. P. G. COLLEGE KHARGONE KHARGONE Madhya Pradesh 451001	
2.Year of Establishment	1958	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	13	
Programmes/Course offered:	26	
Permanent Faculty Members:	52	
Permanent Support Staff:	20	
Students:	6966	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. The college is situated in a tribal area. 2. The college has majority of female students. 3. The institution is a Lead College of the university.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 09-12-2021 To : 10-12-2021	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. SANJEEV KUMAR SHARMA	Vice Chancellor, Mahatma Gandhi Central University, Bihar
Member Co-ordinator:	DR. BHAGABAN DAS	Former Professor, FAKIR MOHAN UNIVERSITY
Member:	DR. MOHAMMED AZHAR BAIG	Former Principal, SVCR GOVT DEGREE COLLEGE PALAMANER CHITTOOR DIST
NAAC Co - ordinator:	Dr. N R Mohan	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics (QIM) in Criterion 1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	<b>The Institution ensures effective curriculum delivery through a well planned and documented process</b>
1.1.2 QIM	<b>The institution adheres to the academic calendar including for the conduct of CIE</b>
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<b>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>
1.4	Feedback System

### Qualitative analysis of Criterion 1

The institution was assessed and accredited with B grade by NAAC in 2004 (72.00). The College was reaccredited with "B" grade with 2.22 GPA in 2015. The College offers 9 UG and 13 PG programmes, and 4 Ph.D programmes, 07 self-finance courses/programmes. Admission process, which is in compliance with the norms of M.P state government and affiliating University, is transparent. The enrollment of female students is around 60%. The curriculum, academic calendar and course structure are prescribed by department of Higher education, Madhya Pradesh and Devi Ahilya Viswa Vidyalaya (DAVV), Indore. The affiliating University, IQAC, staff Council provide a platform to the staff to deliberate on academic issues such as work load distribution, effective syllabus delivery, Lesson plans, time tables, Theory and practical classes and other academic activities. Some of the faculty members are in the board of studies of their respective subjects in the University, and few others are members of syllabus review committee of the department of higher education of the state eventually contribute to the overall effective implementation of curriculum. The curriculum provided by the affiliating University has addressed the cross cutting issues like Human values, professional ethics, environmental studies, Human Rights, entrepreneurship skills, all are included as a part of compulsory study during I, II years of Annual examination system. NCC/NSS have organized activities that reflect the core issues concerning with the society. Institute ensures effective curriculum delivery through a well-planned and documented process. Conventional class room teaching with use of ICT, industrial visits, Field trips, educational tours, etc. are the supplemental learnings of the curriculum. State Government has introduced Annual Examination system from 2017-2018 for UG and semester system for PG programmes. Each faculty member maintains daily diary for recording data on teaching and other academic work on regular basis. Suggestions and feedback gathered on curriculum are analyzed by the IQAC.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	<b>The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners</b>
2.3	Teaching- Learning Process
2.3.1 QIM	<b>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>
2.3.2 QIM	<b>Teachers use ICT enabled tools for effective teaching-learning process.</b>
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	<b>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b>
2.5.2 QIM	<b>Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient</b>
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<b>Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.</b>
2.6.2 QIM	<b>Attainment of programme outcomes and course outcomes are evaluated by the institution.</b>
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

Recruitment, training, performance appraisals and financial management of the institution are carried out by the Department of Higher education, Government of Madhya Pradesh and UGC and affiliated University. Vacant teaching posts are filled by the provision of appointing guest faculty. At present there are 52 regular teachers as against 59 sanctioned posts out of which 35 are Ph.D. degree holders. Students are from diverse socio- cultural, economic and educational back grounds. Most of the students come from tribal area. Institute uses different assessment strategies for identifying slow and advanced learners through personal counseling, career counselling. Course guidelines are offered to the students before commencement of the course. Slow learners are given extra remedial classes, motivated to use internet, Delnet, Infilbnet, etc. for improving their learning skills. Advanced learners are provided access to additional academic resources, seminar papers, presentations, project work, and peer teaching. Teachers offer students various methods of learning, such as experimental learning participative learning, problem solving methods and ICT enabled tools like projects, dissertations. There are two smart classrooms and one virtual class room connected with video conference system. There are adequate number of class rooms out of which some are ICT enabled. Library has more than 70,000 books and is fully automated with SOUL 2.0 with access to e-resources through INFLIBNET. Most of the departments have their own departmental library, computers and ICT facilities including WiFi , LCD projectors, smart boards, smart class rooms. The college has a Digital English language Lab to improve the communication skills through speaking and listening techniques. Conventional teaching method is adapted with use of ICT. Seminars, workshops, special lectures, group discussions, assignments are the new learning resources that the teachers offer to students. Examination process is under the control of DAVV University and in accordance with direction of department of higher education. The college follows annual exam system and CIE (Continuous Internal Evaluation) with quarterly and half yearly exams as internal exams. Marks obtained in internals are shown to students. Marks are put in university website. Examination related grievances are dealt with a college level committee that forms a regional office of the university. Within 45

days the grievances are sorted out at college level itself. Students need not to go to the university. Attainment of programme out-come, programme specific, course out-comes are measured on the basis of results and pass parentage of marks obtained by students.

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Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	<b>Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge</b>
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	<b>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.</b>
3.5	Collaboration

#### Qualitative analysis of Criterion 3

College promotes research culture among faculty and students through a research committee. The college runs 13 post graduate courses in Commerce, English, Hindi, Maths, Physics, Chemistry, Botany, Zoology, Computer Science, Political Science, Economics, Geography, and Social Work with a view to enable students to pursue higher education. The institution is also Research centre for 04 subjects namely Economics, Commerce, Hindi and Geography offering Doctoral degrees. Faculty in these departments are active in research in their chosen areas. 06 teachers are recognised as research guides by Devi Ahilya Viswa Vidyalaya (DAVV) and 18 students are registered for Ph.D under their guidance. Two faculty members received research projects during 2016-17. Workshops and seminars are conducted on research methodology. Students from NSS, NCC, and department of Social Work are involved in social awareness programmes with the objective of evoking positive change in their perception as far as community issues and welfare of disadvantaged section of the society are concerned. NSS volunteers visit rural communities and undertake activities like cleanliness, personal health, plantation, voter awareness programme. Students of the department of Social Work create awareness in aspects like AIDS awareness, Blood donation. The flagship programme of Central Government – Swatch Bharat Abhiyan has been regular feature of NSS, NCC and MSW departments. Volunteers frequently visit adopted villages and involve them in programmes such as environmental awareness, health, nutritional sanitization programmes. Annual NSS special camps have been organised in rural areas. The institute has signed two MOUs one with Gayatri Shaktipeeth for Kanya Kowshar Shivir, and second one to install solar power plant rescue model. Institute has also participated in live telecast of start-up programme of CM from Bhopal on 29th September 2018. At an average the institute organises 30 extension activities every year. Majority of the students participate in these activities.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	<b>The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</b>
4.1.2 QIM	<b>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</b>
4.2	Library as a Learning Resource
4.2.1 QIM	<b>Library is automated using Integrated Library Management System (ILMS)</b>
4.3	IT Infrastructure
4.3.1 QIM	<b>Institution frequently updates its IT facilities including Wi-Fi</b>
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	<b>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>

#### Qualitative analysis of Criterion 4

College has 12 acres of land, 20642 sq. meters built up area with three blocks. Main building, Vigyanbhavan, Commerce block. There are classrooms for UG and PG classes having 08 LCD projectors, 02 smart classrooms. Laboratories of science departments have adequate infrastructural and equipment facilities. The library has adopted OAPC administration and E- resources have been made available to students and the faculty. A reading room with adequate space to accommodate good number of students is in place. Each department has computer facility. English Language Lab and Computer Science Labs have sufficient provision of computers. Scanning, xerox facility, and printers are available in the library. E-resources include N-list, DELNET, Smart Classrooms, Lecture halls with overhead projectors. Computer labs are spacious. WIFI access points are available at different places. Inverters for uninterrupted power supply have also been placed. Facilities of boys hostel and ladies hostel are available. The college has a number of playgrounds for Cricket, Football, Hockey, athletics, open air stage, multi facility gym, seminar hall, Bharat Mata Hall, an auditorium with audio visual aids and video conferencing facility. Overall administrative process is computerised. To ensure convenience, safety and security on the campus, CCTV cameras are mounted on the entire campus. Biometrics attendance are introduced. Provisions for Badminton, Basketball, Volleyball, Kabaddi, Kho Kho, Carom board, Table Tennis are made in the Indoor Stadium. Additionally, there is arrangement for multi station gym, tread mill, dumbbells, bars, rods, weight lifting, Judo, and Yoga. Auditorium is provided with musical room that include Harmonium, Tabla, Dholak, Trumpets, Flutes, Lazium, etc. Maintenance of the toilets is done by out-sourcing agency. Water purifiers and water coolers are deployed in the campus.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	<b>Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)</b>
5.4	Alumni Engagement
5.4.1 QIM	<b>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>

#### Qualitative analysis of Criterion 5

Annual Examinations system at the undergraduate level, semester system at the postgraduate level are followed as per the norms of affiliating University. Eminent academic scholars, experts in different fields are invited by subject associations while organizing significant number of talks, special lectures, Competitions, Workshops, seminars and conferences, study tours, Industrial visits, extension and outreach programmes are also conducted to integrate the academic programmes. Student council has commenced only in the year 2017-18. Students represent in various academic and administration bodies, various committees, NSS, and NCC. Annual college function, sports day, National festivals, birthdays and death days of national leaders are celebrated. There are committees for grievances and redressal cell, anti-ragging, Sexual Harassment cell, placement cell, Career Guidance cell. The institution provides platform to students to publish their articles or literary contribution in College magazine entitled "Swami Vivekananda Career Magazine". Swami Vivekananda Career Guidance Cell brings innovation ideas in business among the students and motivate them to acquire financial assistance for developing startups and enterprises for different agencies. Placement cell and personality development cell organize character building, nation building programmes for overall personality development. Placement cell organizes Career fare and placement related activities. The Alumni association is registered in 2014 under the Society Registration Act with former students and retired teachers. It conducts interactive sessions to motivate students regarding social adoption and career seeking. Alumni Association has enrolled 110 members. Ramps, wheel chairs, scribes are provided to differentially abled students 78% of the students are benefited by scholarships. Institute also provides sports kits during sports activities to the students.



Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<b>The governance of the institution is reflective of and in tune with the vision and mission of the institution</b>
6.1.2 QIM	<b>The effective leadership is visible in various institutional practices such as decentralization and participative management</b>
6.2	Strategy Development and Deployment
6.2.1 QIM	<b>The institutional Strategic / Perspective plan is effectively deployed</b>
6.2.2 QIM	<b>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.</b>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	<b>The institution has effective welfare measures for teaching and non-teaching staff</b>
6.3.5 QIM	<b>Institutions Performance Appraisal System for teaching and non-teaching staff</b>
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	<b>Institution conducts internal and external financial audits regularly</b>
6.4.3 QIM	<b>Institutional strategies for mobilisation of funds and the optimal utilisation of resources</b>
6.5	Internal Quality Assurance System
6.5.1 QIM	<b>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</b>
6.5.2 QIM	<b>The institution reviews its teaching learning process, structures &amp; methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</b>  <b>( For first cycle - Incremental improvements made for the preceding five years with regard to quality</b>  <b>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )</b>

#### Qualitative analysis of Criterion 6

The Governance leadership and management of the college is based on principle of democratic and transparent approach. The college has well defined administrative structure. Appointments and promotional policies are in accordance with department of higher education of government of Madhya Pradesh and UGC. The functioning of the institute is effective and efficient through various committees. Administration is through e-governance. Transactions are online. All fund allocation and management of the college is done by Principal, Council HoD, and IQAC. Teachers are given duty leaves to take part in refresher courses orientation programs workshops seminars conferences in order to keep abreast of latest developments and enhance their pedagogical skills. IQAC and various college committees, College Council prepare perspective plan. JANBHAGIDARI SAMITI headed by District Collector and Magistrate play major role in executing the plan. IQAC plays a major and effective role in overall functioning of the college. Discipline committee, anti ragging committee, grievances and redressal committee, prevention of sexual harassment committee are at

place to attend the complaints/ grievances of teachers, students and women. Institute has expanded the provisions of welfare schemes for the teaching and non-teaching staff. The different welfare measures offered to the teaching and non-teaching staff are group insurance, pension schemes, gratuity schemes, leave encashment, provident fund, reimbursement of medical allowances and free internet facility. Food and refreshments are given at subsidy rates at canteen. Performance appraisal system, API scores are recorded and annual performance assessment report (APAR) is maintained by every employee. Performance of each teacher is assessed through API. Principal reviews the performances by meeting them separately and gives specific suggestions for improvement. Budget is utilized for purchase equipment, infrastructure, organization of workshops and seminars. Procurement of goods are made as per state government rules. Budget is audited regularly externally and internally.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	<b>Measures initiated by the Institution for the promotion of gender equity during the last five years.</b>
7.1.3 QIM	<b>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</b> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• Biomedical waste management</li> <li>• E-waste management</li> <li>• Waste recycling system</li> <li>• Hazardous chemicals and radioactive waste management</li> </ul>
7.1.8 QIM	<b>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</b>
7.1.9 QIM	<b>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</b>
7.1.11 QIM	<b>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</b>
7.2	Best Practices
7.2.1 QIM	<b>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</b>
7.3	Institutional Distinctiveness
7.3.1 QIM	<b>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</b>

#### Qualitative analysis of Criterion 7

The College and university administration encourage the faculties in research activities to enroll into doctoral degrees. The extension and outreach activities of the institution through NSS/NCC have sensitized the students to the social issues and contexts through awareness programs, cleanliness drives, drive against drug abuse, blood donation, pulse polio drive, environment awareness with the help of Red Cross established in government hospital. Institute takes initiatives in providing inclusive environment, tolerance, harmony towards cultural, regional, linguistic, communal, socio-economic and the other diversities. The college gives importance to the safety and security of the women in the campus by installing CCTV cameras at strategic points in the campus and security guards keeping vigil round-the-clock. The institute is co-education College and approximately 60% of the women students take admission every year. College Chalo Abhiyan is conducted to cater maximum enrolment. Programmes like Beti Bachao, Beti Padhao, Surakshit Balika Saptah and programs like Women's Day are conducted. Gender equality and gender sensitivity is maintained. Separate girls hostel, separate hostel warden, two exit gates, separate washrooms, mentor mentee interaction, common restrooms for girls with attached toilets, sanitary napkin vending machines and incinerator are other measures taken for women students welfare. College is committed to pollution prevention and management of wastes. The college adopts the policy of reduce, reuse, recycle of solid waste. Bio-degradable waste is allowed to degrade or decompose and quality nutrient rich and eco-friendly manure is formed. Liquid waste is treated with chlorination. Green campus initiatives like plastic free, use of cycles pedestrians' friendly paths, etc. are followed. The college has provisions of rainwater harvesting. The college organizes special programs

every year on national festivals, birth and death anniversaries of the great Indian personalities. National Anthem is sung at 11:55 AM. every day in the campus. National Unity Day by NCC, Human Rights Day, International Yoga Day, etc. are organized every year. The college maintains transparency in its financial, academic, administrative and auxiliary functions. The information regarding academic programmes, courses, academic calendar, admission rules and regulation, fee structure and other aspects are published in the website and student hand book. The college implements reservation policy of the state government for admission in various courses. Stake holders' feedbacks are elicited to improve the quality of services.

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**Section III: OVERALL ANALYSIS** based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

**Strength:**

Strengths

Biggest and Lead college of the district in tribal area

Qualified and experienced faculty.

Research centres and well-equipped laboratories.

Sound physical infrastructure.

Financially strong institution.

**Weaknesses:**

Weaknesses

Inadequate placement and counselling activities.

Lack of research aptitude among faculty.

Skewed student teacher ratio.

Less number of professional and vocational courses.

**Opportunities:**

Opportunities

Resource mobilization from different funding agencies.

Collaboration and MoUs with local industries.

Opening of research centres in more subjects.

Opening up of add-on and value-added courses.

**Challenges:**

Challenges

Creating ambience for quality, innovative research.

Changing the mindset of rural and tribal students towards creativity.

Upgrading the ICT facilities.

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Boys hostel be renovated and girls hostel be upgraded.
- Courses like performing arts, music, dance, home science, etc. be started.
- Career Counselling and Placement cells be strengthened.
- ICT facilities be upgraded.
- Cultural activities be strengthened.
- Professional and vocational skill based courses be started.
- Faculty be encouraged for research and publications.
- Programmes for local needs such as Agriculture, Aqua Culture, Animal Husbandry, etc. be started.
- Coaching classes for competitive exams be started.
- More physical space be provided for increasing number of students.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. SANJEEV KUMAR SHARMA	Chairperson	
2	DR. BHAGABAN DAS	Member Co-ordinator	
3	DR. MOHAMMED AZHAR BAIG	Member	
4	Dr. N R Mohan	NAAC Co - ordinator	

Place

Date

NAAC