



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVT. P. G. COLLEGE KHARGONE
Name of the head of the Institution		Dr. R. S. Devra
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07282241562
Mobile no.		9425981112
Registered Email		hepgckhr@mp.gov.in
Alternate Email		naacpgkhargone@gmail.com
Address		Bistan Road Khargone
City/Town		Khargone
State/UT		Madhya Pradesh
Pincode		451001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Shail Joshi
Phone no/Alternate Phone no.	07282241562
Mobile no.	9425415367
Registered Email	joshizooology@gmail.com
Alternate Email	naacpgkhargone@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://govtpgcollegekhargone.org/wp-content/uploads/2020/10/AQAR-FINAL-NEW-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://govtpgcollegekhargone.org/wp-content/uploads/2020/08/2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	0	2004	01-Aug-2004	31-Jul-2009
2	B	2.21	2015	01-Jun-2015	30-Apr-2020

6. Date of Establishment of IQAC	19-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career fair	05-Mar-2019 02	1658

Education Tour	02-Feb-2019 01	40
Plantation	17-Jul-2018 01	79
International Yoga Day	21-Jun-2019 01	42
Yuva Sansad	24-Jan-2019 01	500
Voter Awareness Day	12-Oct-2018 01	555
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. R. S. Devra	Minor Research Project	UGC	2017 730	205000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Student Tracking 2. Make Eco Friendly Campus 3. Guidance for Quarterly, Half Yearly and Annual Examination 4. Employability Skill Development 5. Botanical Garden 6. MOU of Solar energy and Gayatri Shakti Peeth Khargone.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Faculty Appraisal	Help to measure and improve the performance of faculty members.
Education Tour	This educational journey has been worthwhile. Students saw the land forms made by direct weathering and erosion, while understanding the importance of forests and the impact on forest erosion, as well as seeing truck farming directly.
Botanical Garden	80 saplings were planted in 4000 Sq feet which mainly include shady, Ethnobotanical plants, Ornametal plants as Kadamb, Karanja, Mango, Sheesham, Charoli, Neem, Peepal, Garud, Ashoka, Paras Peepal, Donkey Pallas
Other Extension Activities	Yuva Sansad programme is arranged in collaboration with Government of India and Yuva Khel Mantralaya on 24/01/2019. About 18 teachers, 55 Students were attended this programme. Outcome of this programme was to know about the parliament of India and its procedure.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	21-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institute has a website http://govtpgcollegekhargone.org and also Portal at which the institution updates the requisite information e.g. admissions, faculty vacancies, guest faculty information, scholarships,

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is a Government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, M.P. and the affiliating Devi Ahilya Vishwavidyalaya, Indore. However, some of our faculty members participate in framing the syllabi as Board of Studies as well as the syllabi committee of Department of Higher Education, M.P. The College carefully follows the academic calendar of events prescribed by the Department of Higher Education, M.P, and specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation. Syllabus of each subject for the academic session is provided to the students. Teachers have to maintain a personal diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the time-table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on notice board and college website. Conventional classroom teaching is blended with reasonable use of ICT like YouTube assisted learning, power point presentations, websites, audio lectures, e-notes, are also being used by teachers, experiential learning, participative learning and problem-solving methods are also used for effective curriculum delivery. Seminars, workshops, special lectures, group discussions and departmental quiz by students, projects, group assignments, educational tours, field trips and industrial visits are also supplemented along with class room teaching. Extra classes are conducted for slow learners students are also motivated to refer to digital sources, internet, INFLIBNET and DELNET, apart from the prescribed text and reference books. Advance learners are asked to use e-library resources along with other learning material. Faculty members and students have been provided with user ID and Password for accessing NLIST books and journals. The Institute encourages faculty members to attend Orientation/Refresher courses, workshops, FDPs and present papers in seminars to update themselves and for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the certificates of the above courses are provided by faculty members to IQAC for documentation. Library provides INFLIBNET, DELNET, e-journals, Database, Shodhganga, Book Bank facility etc. The college also provides departmental library and 6 Mbps internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning. Departments are provided with computers and internet facility which the faculty uses for effective curriculum delivery. We have projectors, spacious classrooms, conference halls to conduct departmental programmes, extension lectures etc. Display boards/ notice boards outside the departments are used to display bulletins, announcement regarding, tests, assignments, lectures etc. The College has English Language Lab which is being used to help students improve communication in English .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
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No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc		01/07/2018
BCom		01/07/2018
MA	Economics	01/07/2018
MA	Hindi	01/07/2018
MA	English	01/07/2018
MA	Geography	01/07/2018
MSW		01/07/2018
MSc	Botany	01/07/2018
MSc	Zoology	01/07/2018
MSc	Physics	01/07/2018
MSc	Chemistry	01/07/2018
MSc	Mathematics	01/07/2018
MCom		01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Botany	26
BA		478
BSc		481
BCom		254
MA	Economics	44
MA	English	11
MA	Geography	25

MA	Hindi	59
MA	Political Science	47
MSW		27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>This policy provides a framework for – 1. Enhancing the quality of students by implementing curriculum in an effective manner, learning experience concerning teaching learning and assessment. 2. To provide an opportunity to students for active participation of students in the continual improvement of programs. 3. Extending support to good practices for systematic implementation of curriculum provided by Devi Ahilya Vishwavidyalaya ,Indore 4. Ensuring provision to share information with students regarding the consideration of stakeholders feedback . collected overtime including actions taken on raised concerns in their feedback. 5. The Institute has separate and independent feedback committee for the collection analysis and reporting of stakeholders feedback related to academic programs with a coordination of Heads of Departments. Policy Provisions 1. All stakeholders have the opportunity to provide feedback which is a core component of program evaluation. 2. Feedback process is systematic, comprehensive and well planned to maximize student participation. 3. Feedback mechanism is based on questionnaire and informal communication. Collecting Feedback 1. The institute seeks student feedback in a form which can be collected, analyzed and reported every time a course is delivered through course and survey. 2. A core set of questions will form the basis of a survey deployed to systematically evaluate teaching and learning in all UG, PG courses. 3. Stakeholders feedback will be collected as required for specific purposes using methods appropriate for the specific feedback sought. Actions on summarized feedback 1. All the feedbacks received from various stakeholders are summarized and analysis is carried out at department level 2. Recommendations made from the feedback comprises of procurement of facilities and equipments ,and these suggestions are brought in implementation through management i.e JBS.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Botany	30	68	32
MSW		100	109	109
MA	Political	60	95	89

	Science			
MA	Hindi	80	102	88
MA	Geography	40	65	44
MA	English	60	79	72
MA	Economics	80	105	88
BCom		240	510	324
BSc		620	1200	790
BA		600	1315	725
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4584	1334	8	0	69

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
69	52	11	4	2	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Government has launched a Teacher Guardian Scheme to help and guide the students in the campus for various purposes. In this programme, a teacher is appointed as the guardian of a number of students allotted to him/her at college level. He/she maintains not only the basic data required for various purposes i.e. scholarship etc. but also to bring the students under the umbrella of the various welfare schemes of the government. Apart from it, in the teacher guardian scheme a teacher also works to help these children in their difficulties regarding syllabus completion or any other grievance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5918	69	01:85

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	69	6	0	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Shabhu Singh Goud	Professor	Bihar Hindi Sahitya sammelan Patna
2019	Dr. Shabhu Singh Goud	Professor	Akhil Bhartiya Sarwabhasha Sanskriti Samvay Samiti Andmaan
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	C043	IV	17/06/2019	06/09/2019
MSW	C276	IV	19/07/2019	26/09/2019
MA	C018	IV	14/06/2019	16/09/2019
MA	C016	IV	25/06/2019	11/09/2019
MA	C007	IV	14/06/2019	16/09/2019
MA	C008	IV	17/06/2019	16/09/2019
MA	C005	IV	19/06/2019	06/09/2019
BSc	C067,C085,C116, C118,C137	VI	12/04/2019	24/05/2019
BCom	C032,C198	VI	08/04/2019	23/05/2019
BA	C028	VI	12/04/2019	25/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation system at the Institutional level plays an important role in the assessment of students progress. It is executed in accordance with directives and academic calendar of the Department of Higher Education, Govt. of M.P.(Bhopal). The Examination Committee in the institute prepares the schedule for internal examination at the beginning of the academic year and is notified to the students and teachers well in advance. The College has an Internal Examination Cell which displays all the circulars regarding examinations on notice boards from time to time. This examination is in accordance to the directives of the Higher Education Department and is conducted twice in a semester system. The government has introduced annual examination system from 2018-19 and now we have quarterly and half yearly exams as internal exams. The time table is set by the Internal Examination Cell and each paper is allotted one hour time. The papers are set and evaluated by the faculty. These marks are sent to the University online, and are added to the marks obtained by the students in University exams. At the commencement of every academic year, the students are made aware of the continuous internal evaluation mechanism which includes nature of question papers, marking scheme. The following genres are preferred: Classroom Quiz, Group Discussion,

Assignment, Report Writing, Class Seminars, Objective Questions, Poster/chart/model making, Class teaching, Semi surprise class test, Questionnaire making, Study of the work biography of scientist, writer, author and entrepreneur.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Department of Higher Education, M.P. releases a comprehensive academic calendar for every session in the month of March/ April of the preceding session. Simultaneously detailed schedules for NCC, NSS, Red cross, sports, personality development, and youth festivals are released by the concerned authorities/ agencies. The notification for various examinations is issued by the university. So the teachers have ample opportunity to plan teaching learning schedule and extracurricular activities well in advance. They also have flexibility in conducting CCE and quarterly and half yearly examinations as per local conditions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://govtpgcollegekhargone.org/po-pso-co/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C005	MA	Economics	44	43	97.73
C008	MA	Hindi	59	58	98.31
C007	MA	Geography	25	25	100
C006	MA	English	11	11	100
C018	MA	Political Science	47	47	100
C025	MSW		25	23	92
C054	MSc	Physics	25	25	100
C044	MSc	Chemistry	26	26	100
C043	MSc	Botany	26	26	100
C056	MSc	Zoology	23	22	95.65
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://govtpgcollegekhargone.org/wp-content/uploads/2020/10/2.7.1-new-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.05	0.68
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	1	3.52
National	Commerce	2	00
National	Chemistry	4	2.89
National	Geography	2	3.01
National	Hindi	1	5.61
National	History	2	10.22
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
Maths	1

Chemistry	1
Zoology	3
Commerce	1
Sanskrit	2
Sociology	2
Geography	2
Economics	1
Hindi	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Diversity of Benthic Macroinvertebrate in Samalda Reservoir (District dhar) MP	Dr. R. Rawal	Scholarly research journal for Interdisciplinary studies	2019	0	Govt.P.G.C college, Kharagone	0
bhaarat ke lokatantr mein mahilaon kee bhoomika	Dr.Omker Singh Mehta	The present Scenari of Tndiom Democratic System Challenyes and Opportuavities	2019	0	Govt.P.G.C college, Kharagone	0
holkar raa javansheey mahilae aur mahaan ubhaav panth	Dr. kailash rai	Naveen shodh sansar International refereed / peer review research journal	2019	0	Govt.P.G.C college, Kharagone	0
vatan parast maalav kesharee mahaaraaja yashavant raav holkar ka british sata se	Dr. kailash rai	Naveen shodh sansar International refereed / peer review research journal	2019	0	Govt.P.G.C college, Kharagone	0

pratishodh						
Mineralization of fast green dye using nano zinc oxide in presence of visible light . page no 341-344	Sunaina Chouhan	Naveen shodh sansar International refereed / peer review research journal	2018	0	Govt.P.G.C college, Khargone	0
Heterogeneous photocatalytic degradation of azure - A dye by Highly Efficient ZnO - Nano photocatalyst in presence of Different operational parameters maech - 2018 / Page no . 49-54	Sunaina Chouhan	International journal of Engineering and science 2018 invention (IJESI)	2018	0	Govt.P.G.C college, Khargone	0
LOCAL FISH AS BIOLOGICAL CONTROL FOR MOSQUITO LARVAE	Dr.K.S. Baghel	Review Of Research	2019	0	Govt.P.G.C college, Khargone	0
Improvement of purification in HPLC Column Comparison of Column Chromatography	Dr.S.R. Dawar	Naveen Samajik Shodh	2018	0	Govt.P.G.C college, Khargone	0
Improvement in HPLC method for Assay Rosuvastatin of some Drugs	Dr.S.R. Dawar	Naveen Samajik Shodh	2018	0	Govt.P.G.C college, Khargone	0

Diversity of Hill stream fishes in sahastradhara	Dr. R. Rawal	Int. Jour of Zoology studies	2018	0	Govt.P.G.C college, Khargone	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	10	30	7	0
Resource persons	2	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation	NCC Unit	0	7
International Yoga Day	NSS Girls Unit	12	30
Youth Parliament	NSS Girls Unit	18	55
Voter awareness rally	NSS Girls Unit	55	500
National Service Scheme Establishment Day	NSS Girls Unit	10	125
Plantation	NSS Girls Unit	15	64
Praudh shiksha	NCC Unit	3	50
Plantation	NCC Unit	20	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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All India NCC Trekking Expedition	Gold Medal	Jharkhand Trek,2018	1
Combined Annual Training Camp (CATC)	Medal	9 MP BN NCC Indore	3
Combined Annual Training Camp (CATC)	Medal	36 MP Battalion, NCC, Khandwa	15
Combined Annual Training Camp (CATC)	Gold Medal	NCC , Bhopal	1
National Camp (Maa TUjhe Pranam)	Participation	Tanoat Mata Mandir longewala Border Rajasthan	3
Sate level camp	Participation	Selana Dist.Ratlam	2
NSS B Certificate	Certificate	DAVV , Indore	5
West Zone Intraversity	Participation	DAVV , Indore	4
State Level Atheletics Games	Participation	Bhopal	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS Boys Unit	Cleanliness Week	3	73
Swachh Bharat	MSW	Swachhta Abhiyaan	2	60
Aids Awareness	MSW	World AIDS Day	2	200
Swachh Bharat	MSW	Tam?baakoo nishedh	4	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant
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details

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Azure Power Rooftop five PVT.LTD. Delhi	28/09/2018	Solar Energy	5918
Gayatri Shakti Peeth Khargone	15/07/2018	To provide moral education, cultural knowledge and good mental health	220
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
146.16	146.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul 2	Partially	2	2013

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	50560	12154658	1384	351847	51944	12506505
Reference Books	473	53285	0	0	473	53285
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	127	69	115	5	0	9	49	6	0
Added	0	0	0	0	0	0	0	0	0
Total	127	69	115	5	0	9	49	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
9903663	9903663	3542943	3542943

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Policy for Maintenance and Utilization of Physical, Academic and Support Service facilities assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college. AIMS: 1.To achieve optimum utilization of facilities and services for the benefit of stakeholders. 2.To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. 3.To prevent misuse and misconduct of resources and services. 4.To achieve timely up-gradation, replacement and repairing of the resources and services. 5.To set standardized maintenance and utilization procedures for

resources. 6.To reduce probabilities of accidents at workplace for ensuring safety. The mechanism for implementation- Administrative office, The administrative office is a ground level step to fulfil the commitment expressed in the policy statement. Day to day maintenance and care is taken by the administrative office in consultation with the Principal. Infrastructural Facilities: The College has various committees which function for the up keeping and embellishment of the building and other physical facilities available. For the development of campus beautification there is an efficient campus beautification and Maintenance Committee. This committee monitors all the activities. Planting of seasonal trees and plants is carried out in the college premises regularly. Lawns are maintained on regular basis. The interiors of all the blocks like display board, notice board is looked after by the same committee. To look after the construction work the College has Infrastructural Construction and Maintenance Committee. Construction, repair and maintenance of the building and all repair works are done through PWD as per instructions of the government. Library: Our College library has a rich collection of more than 51944 text books and 473 reference books. 10 daily News papers, 2 Employment oriented newspapers and more than 7 lakh books in National Digital Library of India and more than 6000 e- journals. An open access to facilities is available. There is a small e-library with 10 computers, INFLIBNET-NLIST connectivity for Electronic Library. There is a Central Library with reading rooms of 100 seating capacity. The library is under CCTV Surveillance Library staff of the college is engaged in the maintenance the complete library block and stock verification of library books. Computer and IT Infrastructures We have the facilities of Bio-metric Machine to maintain the arrival and departure of faculty members and staff. Annual Maintenance has been provided by relevant expert for the regular maintenance of ICT facilities and their up-gradation in the College. Laboratory Equipments Maintains stock register by laboratory for keeping a list of instruments used in the laboratory. Repairing of broken items is made on as and when required by the service providers. Maintains dead stock register regularly to keep account of the non-functional equipment. Purchase committee The annual review of the facilities and services are made by stock verification committees. The report is put forth in the meeting of purchase committee chaired by the principal. In these meetings, priorities are fixed and important decisions are referred to the Janbhagidari Samiti(JBS) meetings.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	All Scholarships Scheme	8385	67111150
Financial Support from Other Sources			
a) National	All Scholarships Scheme	110	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Career Counselor Workshop	17/01/2019	30	Govt. P. G. College Khargone
Career Opportunity Fair	05/03/2019	1658	Govt. P. G. College Khargone
Career Opportunity Fair Workshop	06/03/2019	400	Govt. P. G. College Khargone
Skill Development	07/07/2018	67	Govt. P. G. College Khargone
Use of internet for study	11/08/2018	70	Govt. P. G. College Khargone
Reasoning training	01/09/2018	34	Govt. P. G. College Khargone
Communication skills	22/09/2018	32	Govt. P. G. College Khargone
Mathematical aptitude	27/09/2018	34	Govt. P. G. College Khargone
1- Personality Development and Group Discussion Preparation 2- Interview Preparation	13/10/2018	52	Govt. P. G. College Khargone
Leadership development	20/10/2018	52	Govt. P. G. College Khargone
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Swami Vivekanand Career Guidance Scheme	117	1658	0	23
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
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Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	33	BA, BCom, BSc	Govt. P.G. College Khargone	Devi Rukmani College Khargone	B.Ed
2018	3	BSc	Govt. P.G. College Khargone	MAHARAJA RANJEET SINGH COLLEGE INDORE	MSc
2018	1	BSc	Govt. P.G. College Khargone	IPS Indore	MSc
2018	1	BSc	Govt. P.G. College Khargone	Bherulal Patidar College Mhow	MSc
2018	1	BSc	Govt. P.G. College Khargone	APJ Abdul Kalam College Indore	MSc
2018	1	BSc	Govt. P.G. College Khargone	G.D.S College Indore	MSc
2018	60	BA	Govt. P.G. College Khargone	Govt. P.G. College Khargone	MSW
2018	234	BA, BCom, BSc	Govt. P.G. College Khargone	Govt. P.G. College Khargone	MA
2018	85	BCom	Govt. P.G. College Khargone	Govt. P.G. College Khargone	MCom
2018	59	BSc	Govt. P.G. College Khargone	Govt. P.G. College Khargone	MSc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	District Level	16
Basketball	District level	7
Football	District level	16
Badminton	District level	5
Hockey	District level	11
Question Forum	District level	1
Group singing indian	District level	4
Mimicry	Inter Collge District level	1
Cultural activities - Singing, duet singing, group singing, solo dance, duet dance, group dance, drama etc.	Institutional Level	97
Yuva Utsav Competitions like Singing, Playing (Instruments), Mime, Poster Making, Spot Painting, Collage, Cartooning, Clay Modeling, Rangoli, Debate, Group Discussion, Quiz, Mimickery, Drama etc	Institutional Level	250

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Athletics	National	1	0	0	Shivaram Mandloi

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules regulations and execution skills. Each council has a representative council, which is called Class Committee which includes student as a member. The members bring forward the views and suggestions of the entire class with respect to faculty, subjects, syllabus methodology, and other related activation. The composition of the committee is of one topper, one average and one slow learner students (the one who has more integrity with other students) of each class and are nominated as class representatives. The Student Council of the institution helps students to share their ideas, interests, and concerns with the teacher

and Head of Institution. They often help to raise funds for activities, like social work and college reform. The funding for various activities of these internal bodies is provided by the Janbhagidari Samiti constituted in the institute. Since this is a government college election for Student Association college has to follow the rules of higher education department Government of Madhya Pradesh. This year there is no Student Association because student elections were not conducted in Madhya Pradesh. Student representatives on various academic and administrative bodies: The participatory mechanism facilitates the student's representation in various academic and administrative bodies/committees, these include • College Development Committee (CDC) • Prevention of Sexual Harassment Committee • Anti-ragging Committee. • Student Council • Student Welfare committee • Magazine and Publications committee • Cultural activity committee • Library advisory committee • Hostel committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association has been established in the year 2014 and registered with Committee Registration No03/30/01/17480/14 dated as per Society Registration Act, 1973 (44). The college organizes the meeting of Alumni Association regularly to share and discuss the issues related to the progress of the college. Such meetings help to share their ideas and expectations with the administration. The college continues its interaction with students even after they have formally left college for higher studies through an active and vibrant Alumni association which consists of former students as well as retired teachers. The Institution has a network of old students. The Institution rests on the rich history of the student's success and glory. The association regularly meets and interacts with the management. The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate the students regarding social adoption and career seeking. The alumni have expanded and strengthened it with new enrolments. The alumni appear for various activities and their suggestions are taken into account. The alumni have been contributing significantly to the development of the college during the last five years. Contribution of alumni in academics and administration is more useful to the development of the college. The institute interacts frequently and collaborates with the alumni. Alumni frequently visit the institution and attend the alumni meets. The Alumni Association has enrolled 90 members. It has Shri Naveen Modak as its President, Shri Rajesh Rawat as Vice President, Shri Aalok Kumar as Secretary, Shri Sanjay Agrawal as Treasurer and Pawan Billore as Joint Secretary. Most of them have contributed by various means for the development of the institute. The members organize and conduct various activities such as- • The association takes initiative to act as participatory management in the policy framing of the institute. They put their expectations before the administration. • The college alumni have taken initiative in donating the books to the poor and needy students. • In the annual alumni association meeting, the activities pertaining to the development of the institute are planned such as- 1. Tree plantation in the college campus. 2. Health awareness related activities. 3. Motivation to the junior students. 4. Interaction with the respective departmental students and teachers. 5. Guidance for the development of students. 6. Sharing of experiences with the students. 7. Career counseling for better future. Alumni Benefits for Students: • Personality Development Program • Career Guidance • Industry Institute Interaction • Mentoring

5.4.2 – No. of enrolled Alumni:

90

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Purchase of books by the Library as a case study (2018-19) The Practice of decentralization may be found during purchase of books in the college. Additional Director, Higher Education, Indore publish tender for purchasing books according to the government procedure. For session 2018-19, notification for purchasing books by AD was published, the college received the letter. After this, Librarian was asked to prepare the list of the books to be purchased recommendations from the HODs of all the departments were received with bibliographical details of the books and final list was prepared. Within 15 days of the publication of the tender Notice, suppliers presented their rate list in the college in sealed envelopes. These envelopes were presented before the purchase committee for making comparative chart on same date, prepared comparative rate chart was presented to the Principal through the librarian. All the purchase orders of books have clear mention of terms and condition of the tender with their respective budget heads. Book suppliers have delivered the books as per order within due date after the verification of the books, accession number was allotted to the books and series of accession number were put on the bills. After the acquisition procedure, bills were passed by librarian and the principal, after this, the bills were presented in the treasury for the payment by the Accounts office. Thus, the Principal decentralized his rights of purchase of books among Purchase Committee members, Librarian, HODs and the Accountant office. Case Study of Examination Cell 2018-19 The Principal of the college act as senior Superintendent of the examination and be overall in charge of the conduct of examination University sends time - table to the institute according to various examination Senior-superintendent appointed superintendent of examination shift wise . After consulting superintendent of exam, The Senior superintendent (according to number of students), clerical staff (i.e. class III employees and other staff members (i.e. class IV employees). The Superintendent looks after the management part , and delegates Powers to assistant superintendent viz sitting arrangement checking ,making absentees statement etc. Assistant superintendent give directions to clerical staff for writing roll numbers in rooms and helping students in finding their seat. In Order to conduct examination efficiently The role of Class IV employees are also prominent after getting directions from senior staff members they do all arrangements related to drinking water , ringing bell and packing answer sheets etc. Thus the Principle/Senior superintendent decentralized his rights of conducting examination among Superintendent, Assistant Superintendent and to other Staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type

Details

<p>Admission of Students</p>	<p>1.The admission processes of the students are followed as per the rules and regulations of DAVV Indore. 2. Admission Committee is formed for smooth functioning of students admissions, proper guidance is given to students for their admission documents are verified if required by the admission committee. 3.Counseling also done regarding different programmes. 4.College administration ensures free and fair admission process and also take care of students facilities regarding admission.</p>
<p>Industry Interaction / Collaboration</p>	<p>1.The college is trying its level best to enhance industry- institute interaction activities like industrial visits, guest lectures for the professional development of students and faculties.</p>
<p>Human Resource Management</p>	<p>1.Meetings are held with the staff to discuss allotment of duties their feedback is taken time to time and college management redressed the grievances of staff effectively. 2.The faculty and staff members are entitled to get all kinds of leave as per the norms of university and govt. made in this respect. 3.On duty is provided for pursuing higher studies, courses, FDP conferences and exam duties.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>1.College has rich library where reference books, Journals, Newspapers, are available in plenty. 2.The college library has subscription to N-List by UGC-INFLIBNET, which helps teachers and students to enhance their knowledge and they can add more feathers in the cap of their research works and specific knowledge about various subjects. 3.Records of Library are maintained systematically.</p>
<p>Research and Development</p>	<p>1.College has well planned research centre for various subjects where Students and faculties are encouraged to do research. 2.Research and development cell is formed for smooth functioning of research work in college. 3.Faculty students are motivated to publish their research papers in various national and international conferences.</p>
<p>Examination and Evaluation</p>	<p>1.College has its systematic procedure for conducting examination as per the university guidelines, Examination committee of college conducts meeting</p>

	<p>prior to the university examination for fair Examination and also takes in to account to reduce malpractices.</p> <p>2.Remedial classes facility are given to slow learner students. Continuous and comprehensive evaluations are conducted in college as per the guidelines of DAVV Indore.</p>
Teaching and Learning	<p>1.Regular classes are conducted and students are motivated for better academic Performance. 2.Innovative Teaching methodologies are used to develop overall strength of students as well as staff. 3.Under the guidance of IQAC, every department is promoting quality enhancement activities in academics through seminars, workshops, on different subjects. 4.Internal and comprehensive, Continuous assessment is done as per the guidelines of DAVV Indore M.P.</p>
Curriculum Development	<p>1.The college execute curriculum of D.A.V.V Indore efficiently and give suggestions to Board of Studies for curriculum development. 2.As per the needs of the students, job oriented value added courses are conducted. 3.IQAC ensures planned educational development The management has active and lead role for Implementation of feedback as well as proper action is taken after feedback collected from students, teachers and Alumni</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	By implementing e-governance system in Institute it can help in maintaining a database of students that will provide opportunities to the students. It empowers the management to plan the development of education system in the institute.
Administration	By use of information and communication technologies with the aim of improving education, improve information, service delivery, encourage student participation in the decision making process, making administration transparent and effective.
Finance and Accounts	As per guideline of government. Online submission of bills to the portal of treasury and digital payment to the bank account of the beneficiary.
Student Admission and Support	The admission to the first year of

	undergraduate and postgraduate courses is a state-wide online, for any scholarship. These applications are verified and then approved by the institute. The payment is made to the aadhaar linked bank account.
Examination	The University has installed an online application system for students to appear in the exams. The institution verifies and approves the forms.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Modern Spectroscopy its Application	1	07/01/2019	27/01/2019	21
Refresher Course in Recent Trands	1	22/06/2019	06/07/2019	21
Refresher Course in Biological Science	1	05/09/2018	25/09/2018	21
Optimization Techniques Theory and Practical (Short term	1	12/02/2018	17/02/2018	6

Course)				
Refresher Course in Economic Policies (for Commerce , Economics and Management	2	03/12/2018	22/12/2018	21
Sustainable Chemistry	1	06/09/2018	26/09/2018	21
Refresher Course in Biological Science	2	05/09/2018	25/09/2018	21
Summer Refresher Course on Challenges of Content and Delivery	1	18/06/2018	07/07/2018	21
History	1	09/10/2018	30/10/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
36	69	29	71

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Priority given in the College admission of wards of the faculty and staff. 2.Maternity benefits. 3.Medical leave. 4.Yoga classes. 5.Wi-Fi facility. 6.Computing facility 7.Sports facilities 8.Identity cards 9.Child Care 10.Duty leave 11.State Insurance 12.Medical Reimbursement	1.Uniform is provided to peon and security 2.Maternity benefits. 3.Medical leave. 4.Yoga classes. 5.Wi-Fi facility. 6.Computing facility 7.Sports facilities 8.Identity cards 9.Child Care 10.Duty leave 11.State Insurance 12.Medical Reimbursement 13.Priority given in the College admission of wards of the faculty and staff.	Free Books, Stationary, Aawas Yojna, Gaav ki beti Yojana, Vikramaditya Scholarship, Postmatric Scholarship, Research Scholarship, Mukhya Mantri Medhavi Yojna and other Scholarships, Sports Kits, Gold and Silver Medals for merit holder Students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college budget are audited internally and externally regularly. For the internal audit, an Audit inquiry committee of senior faculty members is constituted which inquires accounts regularly and submits the report to the principal. For the external audit, audit committees from HE department Govt. of MP and AGMP Gwalior (MP) come to audit the accounts annually. The

external/statutory audit has been completed up to the session 2019-20 from the inception of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College Janbhagidari Samiti	19399362	For Remuneration, Building Constructions, Research, Furniture, Books, Equipments, Chemicals, Renovations, Security Maintenance etc.
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	No			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organizes meetings twice in a year. In order to develop parent-teacher interaction to impart value oriented education and welfare of students. 2. Whenever College Organizes social service Programmes . Parent are invited to see the participation of students in social service activities. viz NSS Camp, Adaption of village for literacy programmes, plantation etc.
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6.5.3 – Development programmes for support staff (at least three)

1. Basic Computer training for college Non teaching staff. 2. Tally training for Accountant. 3. Digital India Program.
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Coaching classes for administrative job other competitive exams. 2. ICT facilities. 3. Promotion of research. 4. More books and journals in library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Education Tour	02/02/2019	02/02/2019	02/02/2019	40

2019	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	42
2019	Yuva Sansad	24/01/2019	24/01/2019	24/01/2019	500
2018	Voter Awareness Day	12/10/2018	12/10/2018	12/10/2018	555
2018	Plantation	17/07/2018	17/07/2018	17/07/2018	79
2019	Career fair	05/03/2019	05/03/2019	06/03/2019	1658
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Youth awareness program	16/01/2019	16/01/2019	75	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Plantation 2. Motivating the students and the staff members like pooling the vehicle, walking, using bicycle etc. 3. Organic fertilizer. 4. Tam?baakoo nishedh.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	53
Ramp/Rails	Yes	53
Rest Rooms	Yes	53
Scribes for examination	Yes	7

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/10/2018	01	Cleanliness awareness	Cleanliness awareness	62
2018	1	1	15/11/2018	01	Organic Fertilizer	Awareness Program	42
2018	1	1	01/12/2018	01	World AIDS Day	Awareness Program	202

2019	1	0	02/02/2019	01	Education al Tour	Environme ntal Geog raphical Study	40
2019	1	1	26/01/2019	01	Anand Utsav	How life should be described as joy.	22
2018	1	1	21/10/2018	01	Handicap Camp	Help to Handicaps Doctors in a camp	72
2018	1	1	10/07/2018	01	School Cholo Abhiyan	Motivate children for education	42
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct of various stake holders	01/07/2018	Various Committees are formed for follow up of Code of Conduct. Viz Discipline Committee monitors whether students are following rules and regulations and take action on the breach of rules and regulations. Code of Conduct of the Principal monitored and regulated time to time by Govt. of M.P. Code of Conduct of teachers which are directed by UGC, monitored and implemented by the Principal of Institute through various Discipline Committees. Code of Conduct of Non-Teaching staff which are made by Govt. of M.P. and properly monitored by the Principal of Institute.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Shishy ke prati guroo ka daayitv	27/07/2018	27/07/2018	110
Voter Awareness	25/01/2019	25/01/2019	200
Tam?baakoo nishedh	30/01/2019	30/01/2019	153
Chhuaachhoot rog	12/10/2018	12/10/2018	102
Youth awareness	16/01/2019	16/01/2019	122

program			
Gandhi Anniversary	02/10/2018	02/10/2018	62
Children's Day	14/11/2018	14/11/2018	32
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plantation • Water harvesting • Solid waste management • Plastic-free campus
- Reduce electricity consumption • Proper dispose of garbage • Paperless office: - Use electronic storage for documents in place of paper.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 N.S.S Objective: The N.S.S. activities are part and parcel of the college education to fulfill the objective of holistic education. Through these activities the participants directly work for the cause of community and nation. At the same time their personality is developed as they come across with real life experiences and situations. Thus, the institute attains the goal of transforming the volunteers of N.S.S. into responsible citizens of the nation. N.S.S. unit adopts a nearby village in order to spread intellectual awareness and value of education, among villagers. N.S.S. had been introduced in the year 1969 by the Government of India with the purpose of inculcating the spirit of social responsibility, consciousness self motivated discipline and respect towards labour among the students of higher education. Student should utilize his/her leisure for the service of society and for the completion of his education, come across with the real life situations so that his/her personality can develop. Context: The institute conducts its N.S.S. activities throughout the academic session as a team work of N.S.S. volunteers under the active guidance and leadership of program officer. A close study of the students' inclinations reveal that most of the students have an inherent tendency to work for society. But they lack certain opportunities and platform to perform. The N.S.S. units utilize this notion of the student youth to work practically and enthusiastically in the adopted villages by involving themselves as N.S.S. volunteers with the purpose of inculcating awareness in rural community regarding education, prevention of disease. The N.S.S. volunteers are made to work with the rural community. Moreover, a wide range of activities like Cleanliness, Personal Health, Plantation, Voter Awareness Program, Practice of 'Yoga', Observance of important days and Awareness Campaign are organized during special camps in the nearby villages. Practice: N.S.S. unit performs various activities in the nearby adopted villages and in the institution. Most of these activities are focused on the special theme "Health and Cleanliness and Personal Health". ? N.S.S. volunteers donate their labour for village cleanliness and institutional premises. They generate awareness regarding cleanliness among villagers through collaborative work, morning walks, slogans, songs and street plays. ? Blood donation camps and Health check-up camps are arranged under the aegis of Red Ribbon Club and Indian Red Cross Society community is made aware for the prevention of AIDS and other diseases. The need and importance of nutritional food is explained through the various activities. Programs are arranged for spreading awareness. ? Intellectual sessions are organized in camps. In such sessions various lectures are delivered for the intellectual upgradation of the students. ? N.S.S. volunteers take vow to work for the promotion of literacy. They practically work for the eradication of superstitions and increase in literacy rate. Important days and anniversaries of great men are celebrated including Gandhi Jayanti, Swami Vivekanand Jayanti, Voter Awareness Day, Sadbhavna Diwas, N.S.S. Establishment Day Celebration, National Sports Day etc. Activities pertaining to the particular day viz Essay writing, Slogan writing, Discussion

etc are organized. While celebrating Swami Vivekanand Jayanti Yogasanas and Soorya Namaskar are practiced in the college. ? For women Empowerment Smart girl training program, Surakshit Balika week, Beti Bachao, Beti Padaho etc. programs are arranged. Evidence of Success: In past five years college N.S.S. units have organized various activities including unit camps, district camps, celebrating special days. As a result of these activities a noticeable change has been observed in the personality of the students. Participants emerge more confident and efficient as they gain practical experience of tackling the real life problems. Some noteworthy achievements of the N.S.S. volunteers are as follows: ? A considerable number of students have participated in the state level and national level camps. ? N.S.S. volunteers are directly benefited with the attainment of 'B' and 'C' certificates. These certificates support the students with weight age marks in job selection process. Problems Encountered: Though N.S.S. volunteers are committed to work for the cause of community and society, yet it is very difficult for them to live up to the high expectations of the people. They have to perform numerous tasks in a relatively short period of time, while completing their degree courses. They are bounded by rules and regulations. They come across some practical problems while performing various awareness campaigns. One such common problem is that some villagers are reluctant to cooperate with the volunteers and adamant about their notions. Organizers too, come across various problems. Selecting a proper place for the camp is a tough task. However, problems are overcome and activities go forward in the direction of success. Best Practice 2 N.C.C Title of the Practice: National Cadet Corps Objective of the Practice: Under its manifold objectives college NCC unit aspires at developing character, a secular outlook, comradeship, discipline, the spirit of adventure national integrity and ideals of selfless service amongst students. Further, it aims at creating a connectivity of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they select. Moreover, the NCC provides an environment conducive to motivating young Indians to join the armed forces. The Context: Existed as the fourth line of defense of the nation, N.C.C. unit had been established in 1965 in the college. This unit is under 36 M.P. Battalion N.C.C. Khandwa and its group headquarter is 9 M.P. Battallion N.C.C. Indore. In college N.C.C. has been established in the form of company It's number is 3/36 Govt.P.G.College Khargone. Cadets are trained with the purpose of serving the Nation for internal security and emergency services. The session of N.C.C. is from August to January. 40 parades are conducted in a session. (twice in a week) The session includes various activities viz drill practice, weapon training, map reading and other activities. The Practice: Institutional training conducted at College is the mainstay of NCC training and is conducted by Associate NCC Officers and Armed Forces personnel. Institutional training includes basic military training to the cadets as part of the curriculum and prepares them to join the Armed Forces. It is conducted with the following specific purpose:- I. Firstly, to expose young cadets to a 'regimental way of life' which is essential to inculcate in them the values of discipline, duty, punctuality, orderliness, smartness, respect for the authorities, correct work ethos, and self-confidence. II. Secondly, to generate interest in cadets by including and laying emphasis on those aspects of Institutional Training which attract young cadets into the NCC and provides them an element of thrill and excitement. III. Thirdly, to inculcate Defense Services work ethos that is characterized by hard work, sincerity of purpose, honesty, ideal of selfless service, dignity of labour, secular outlook, comradeship, spirit of adventure and sportsmanship. The College NCC unit takes part in various camps and activities at college level, inter collegiate level, district level, state level and national level. NCC cadets take part in the following activities: ? ATC- Annual Training camp ? CATC: Combined Annual Training Camp. ? NIC: National Integration Camp ? ALC: Advanced Leadership Camp ? RDC: Republic Day Camp ? TSC: Thal Sainik Camp ? TC:

Tracking Camp Besides these activities, N.C.C. Cadets take part in various welfare works including Adult Education, Blood Donation, Tree Plantation, Celebration of various days, 'B' and 'C' certificate exam. Evidence of Success: A noticeable change is observed in the personality of students after attending the various activities and training. They emerge as more confident, self-reliant, hardworking, self disciplined, willing to work for the nation. During last five years many N.C.C. cadets glorified the institute with their achievements. Some of these achievements are listed below: 1. Pushpendra Namdev awarded with: A. Best Cadet Medal for the participation in TSC Inter Group. B. Gold Medal for TSC Delhi Tent Pitching. 2. Yogesh Khede awarded with: A. won best work Gold Medal for the participation in CATC Khandwa. B. Gold Medal in Salami Shastra in CATC Ashapur Dist. Burhanpur. Problems Encountered and Resource Required: 1. One of the major problems encountered is the lack of sufficient clothing for cadets. 2. Lack of proper facilities in camps is also problem. 3. Most of the student don't want to join N.C.C. The reason behind their reluctance is that after obtaining certificates cadets don't get any direct benefit in job recruitments. Another reason may be availability of job oriented courses. Most of the students prefer these courses and don't get enrolled in N.C.C. activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since the Vision of the Institute focuses on comprehensive and sustained growth of the students, the college aims to bring the economically weak rural and tribal youth into main stream and make them a responsible citizen of India. Students need a break from classroom and lectures to rejuvenate and extracurricular activities are the best way to regain that energy and enhance student's personality. Whether getting involved in student clubs, volunteering activities and sports tournaments, these activities outside the regular classroom, help students meet new people and develop their social skills. While academics play a significant role, sports-related activities are also important in shaping the personality and character of a student. With the same ideology, Government Post Graduate College emphasizes on college sports and encourages its students to participate in various tournaments. Students not only stay fit and healthy by actively participating in sports, but they also learn effective ways to handle pressure in times of crisis. Keeping in view the importance of sports in today's scientific era and its vitality in the shaping of individual's personality and health and fitness, the college lays considerable emphasis on students participation in various games, sports and track and field activities. The spacious grounds of the college are laid out into playfields for Cricket, Hockey, Football, Basketball, Volleyball, and Badminton etc. Facilities have also been provided for Yoga, Table Tennis, Chess, Wrestling and Kabaddi. A Gymnasium hall equipped with all modern scientific machines like Multi-exerciser, and Treadmill are available for the use of students. Other than actually being an active sportsman, then other career opportunity for students are: sport marketing, coaching, athletic administration, sports medicine, sport promotion, sport psychology and so on. Sports person can be employed in private and public sector. The Indian Government and Armed forces also have special recruitment drives for exceptional sporting talent. Students can also set up their own business in manufacturing of sports equipment after gaining experience in this field. Students of college participated in various Sports Competitions in 2018-19 Sports competitions organised at the institution

level in 2018-19-In Cricket at district level in which 16 students participated , in Basketball (district level) 7 students participated ,in Badminton (district level) 5 students participated , in Hockey (Division Level) 11 students participated or represented DAVV Indore / Govt.P.G.College Khargone at individual capacity. Afsar Akleem participated in Football at West Zone Intervarsity /State and represented DAVV Indore /College in individual capacity .Vaibhav Kadam and Rajat Munshi participated in Hockey at West Zone Intervarsity /State and represented DAVV Indore /College in individual capacity. Shivram Mandloi in Athletics at State Level and Krishna Solanki in Cricket at West Zone Intervarsity participated and represented West Zone Intervarsity participated and represented DAVV Indore /College in individual capacity.

Provide the weblink of the institution

<http://govtpgcollegekhargone.org>

8.Future Plans of Actions for Next Academic Year

1. More ICT enabled class-rooms. 2. Preparing for NAAC 3rd Cycle. 3. Workshop for students on skill development Programme. 4. Awareness programme on Entrepreneurship for Students. 5. Organisation of more Seminars/Workshops on Use of ICT in Quality Teaching Learning, Research Methodology Environment. 6. Workshop for students on skill development Programme. 7. Digital Notice Board for interactive / real-time publication of emergency notices / information to the students. 8. Plantation. 9. The college plans to maintain a database on student's progression. 10. In order to improve academic level of the students, College has a plan to arrange education tours. 11. To provide safe and sound atmosphere in the laboratories especially in the departments of Zoology, Chemistry, Botany, Biotechnology and Microbiology, the institute will provide fire extinguishers. 12. The college intends to organize an induction program for the first year Under Graduates students in order to enhance their understanding about curricular and co-curricular activities, running schemes of government of higher education. 13. The institution has a plan to buy water cooler for better facility of pure drinking water. 14. To provide the better communication facility and speedy internet access, the college needs to set up of 20 mbps circuit line of BSNL. 15. Keeping in view healthy sanitation facility for students, the college has to purchase sanitary Napkin Vending Machine. 16. For balanced physical growth of the students, the college intends to get available treadmill in the Department of Sport.