



Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	GOVT. P. G. COLLEGE KHARGONE
Name of the head of the Institution	Dr. R. S. Devra
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07282241562
Mobile no.	9425981112
Registered Email	hepgckhr@mp.gov.in
Alternate Email	naacpgkhargone@gmail.com
Address	Bistan Road Khargone
City/Town	Khargone
State/UT	Madhya Pradesh

Pincode	451001			
2. Institutional Status				
Affiliated / Constituent	Affiliated			
Type of Institution	Co-education			
Location	Urban			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr. Shail Joshi			
Phone no/Alternate Phone no.	07282241562			
Mobile no.	9425415367			
Registered Email	joshizology@gmail.com			
Alternate Email	naacpgkhargone@gmail.com			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	http://govtpgcollegekhargone.org/wp-content/uploads/2020/03/AQAR-2016-17.pdf			
4. Whether Academic Calendar prepared during the year	Yes			
if yes, whether it is uploaded in the institutional website: Weblink :	http://govtpgcollegekhargone.org/wp-content/uploads/2020/08/2017-18.pdf			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	B	0	2004	01-Aug-2004	31-Jul-2009
2	B	2.21	2015	01-Jun-2015	30-Apr-2020

6. Date of Establishment of IQAC

19-Aug-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Blood Donation & Blood Testing Camp	29-Nov-2017 01	245
Cleanliness week	03-Aug-2017 07	66
Smart Girl Training	15-Mar-2018 02	208
Basic Computer	10-Aug-2017 18	30
Fashion Design	10-Aug-2017 18	30
Spoken English	05-Oct-2017 08	30
Computer Hardware Networking & Internet Training	06-Jan-2018 31	55

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. R. S. Devra	Minor Research Project	UGC	2017	205000

730

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9. Whether composition of IQAC as per latest NAAC guidelines: Yes

Upload latest notification of formation of IQAC [View File](#)

10. Number of IQAC meetings held during the year : 4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website Yes

Upload the minutes of meeting and action taken report [View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Preparation of AQAR 2. Installation of physical fitness gym machine 3. Purchasing of new books 4. Make Eco Friendly Campus 5. IDP for world bank 6. MOU with Aadiwashi Yuva Kala Mandal Bamnala Khargone and Shreejee Institiue of Technology Management Khargone. 7. Feedback of Stakeholders

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Appraisal	Help to measure and improve the performance of faculty members.
Plantation	For the protection of environment, tree plantation should be done in collaboration with the students of NSS and MSW other students.

Promotion of Research	Department of Hindi was about to be recognized as a research center.
Infrastructural development	Repairing of Western part of main building, Girl's common room and departmental washrooms.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	21-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institute has a website http://govtpgcollegekhargone.org and also a portal of higher education at which the institution updates the requisite information e.g. admissions, faculty vacancies, guest faculty information, scholarships, accounts, record of books etc.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is a Government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, M.P. and the affiliating Devi Ahilya Vishwavidyalaya, Indore. However, some of our faculty members participate in framing the syllabi as Board of Studies as well as the syllabi committee of Department of Higher Education, M.P. The College carefully follows the academic calendar of events prescribed by the Department of Higher Education, M.P, and specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation. Syllabus of each subject for the academic session is provided to the students. Teachers have to maintain a personal diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the time-table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on notice board and college website. Conventional classroom teaching is blended with reasonable use of ICT like YouTube assisted learning, power point presentations, websites, audio lectures, e-notes, are also being used by teachers, experiential learning, participative learning and problem-solving methods are also used for effective curriculum delivery. Seminars, workshops, special lectures, group discussions and departmental quiz by students, projects, group assignments, educational tours, field trips and industrial visits are also supplemented along with class room teaching. Extra classes are conducted for slow learners students are also motivated to refer to digital sources, internet, INFLIBNET and DELNET, apart from the prescribed text and reference books. Advance learners are asked to use e-library resources along with other learning material. Faculty members and students have been provided with user ID and Password for accessing NLIST books and journals. The Institute encourages faculty members to attend Orientation/Refresher courses, workshops, FDPs and present papers in seminars to update themselves and for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the certificates of the above courses are provided by faculty members to IQAC for documentation. Library provides INFLIBNET, DELNET, e-journals, Database, Shodhganga, Book Bank facility etc. The college also provides departmental library and 6 Mbps internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning. Departments are provided with computers and internet facility which the faculty uses for effective curriculum delivery. We have projectors, spacious classrooms, conference halls to conduct departmental programmes, extension lectures etc. Display boards/ notice boards outside the departments are used to display bulletins, announcement regarding, tests, assignments, lectures etc. The College has English Language Lab which is being used to help students improve communication in English .

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc		01/07/2017
BCom		01/07/2017
MA	Economics	01/07/2017
MA	Hindi	01/07/2017
MA	English	01/07/2017
MA	Geography	01/07/2017
MSW		01/07/2017
MSc	Botany	01/07/2017
MSc	Zoology	01/07/2017
MSc	Physics	01/07/2017
MSc	Chemistry	01/07/2017
MSc	Mathematics	01/07/2017
MCom		01/07/2017

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Botany	18
BA		378
BSc		458
BCom		225
MA	Economics	38
MA	English	26
MA	Geography	25
MA	Hindi	46
MA	Political Science	33
MSW		33

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

This policy provides a framework for - 1. Enhancing the quality of students by implementing curriculum in an effective manner, learning experience concerning teaching learning and assessment. 2. To provide an opportunity to students for active participation of students in the continual improvement of programs. 3. Extending support to good practices for systematic implementation of curriculum provided by Devi Ahilya Vishwavidyalaya ,Indore 4. Ensuring provision to share information with students regarding the consideration of stakeholders feedback . collected overtime including actions taken on raised concerns in their feedback . 5. The Institute has separate and independent feedback committee for the collection analysis and reporting of stakeholders feedback related to academic programs with a coordination of Heads of Departments. Policy Provisions 1. All stakeholders have the opportunity to provide feedback which is a core component of program evaluation. 2. Feedback process is systematic, comprehensive and well planned to maximize student participation. 3. Feedback mechanism is based on questionnaire and informal communication. Collecting Feedback 1. The institute seeks student feedback in a form which can be collected, analyzed and reported every time a course is delivered through course and survey. 2. A core set of questions will form the basis of a survey deployed to systematically evaluate teaching and learning in all UG, PG courses. 3. Stakeholders feedback will be collected as required for specific purposes using methods appropriate for the specific feedback sought. Actions on summarized feedback 1. All the feedbacks received from various stakeholders are summarized and analysis is carried out at department level 2. Recommendations made from the feedback comprises of procurement of facilities and equipments ,and these suggestions are brought in implementation through management i.e JBS.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Botany	30	78	30
MSW		100	34	34
MA	Political Science	60	75	65
MA	Hindi	80	96	84
MA	Geography	40	55	40

MA	English	60	76	62
MA	Economics	80	78	78
BCom		240	470	281
BSc		620	1215	685
BA		500	1155	604

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4140	1200	8	0	70

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
70	50	11	4	2	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The Government has launched a Teacher Guardian Scheme to help and guide the students in the campus for various purposes. In this programme, a teacher is appointed as the guardian of a number of students allotted to him/her at college level. He/she maintains not only the basic data required for various purposes i.e. scholarship etc. but also to bring the students under the umbrella of the various

welfare schemes of the government. Apart from it, in the teacher guardian scheme a teacher also works to help these children in their difficulties regarding syllabus completion or any other grievance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5340	70	01:76

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	70	5	0	29

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
MCom	C031	Sem IV	01/08/2018	28/12/2018
MSc	C043	Sem IV	08/08/2018	28/12/2018
MSc	C044	Sem IV	08/08/2018	28/12/2018
MSc	C050	Sem IV	08/08/2018	28/12/2018
MSc	C054	Sem IV	08/08/2018	28/12/2018
MSc	C056	Sem IV	08/08/2018	28/12/2018
MSW	C276	Sem IV	01/08/2018	28/12/2018
MA	C005	Sem IV	07/08/2018	26/12/2018

MA	C008	Sem IV	07/08/2018	26/12/2018
MA	C007	Sem IV	07/08/2018	26/12/2018

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation system at the Institutional level plays an important role in the assessment of students progress. It is executed in accordance with directives and academic calendar of the Department of Higher Education, Govt. of M.P.(Bhopal). The Examination Committee in the institute prepares the schedule for internal examination at the beginning of the academic year and is notified to the students and teachers well in advance. The College has an Internal Examination Cell which displays all the circulars regarding examinations on notice boards from time to time.

This examination is in accordance to the directives of the Higher Education Department and is conducted twice in a semester system. The government has introduced annual examination system from 2017-18 and now we have quarterly and half yearly exams as internal exams. The time table is set by the Internal Examination Cell and each paper is allotted one hour time. The papers are set and evaluated by the faculty. These marks are sent to the University online, and are added to the marks obtained by the students in University exams. At the commencement of every academic year, the students are made aware of the continuous internal evaluation mechanism which includes nature of question papers, marking scheme. The following genres are preferred: Classroom Quiz, Group Discussion, Assignment, Report Writing, Class Seminars, Objective Questions, Poster/chart/model making, Class teaching, Semi surprise class test, Questionnaire making, Study of the work biography of scientist, writer, author and entrepreneur.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Department of Higher Education, M.P. releases a comprehensive academic calendar for every session in the month of March/ April of the preceding session. Simultaneously detailed schedules for NCC, NSS, Red cross, sports, personality development, and youth festivals are released by the concerned authorities/ agencies. The notification for various examinations is issued by the university. So the teachers have ample opportunity to plan teaching learning schedule and extracurricular activities well in advance. They also have flexibility in conducting CCE and quarterly and half yearly examinations as per local conditions.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://govtpgcollegekhargone.org/po-pso-co/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C028	BA		378	373	98.6
C032 ,C198	BCom		225	224	99.5
C067 ,C085 ,C116 ,C118 ,C137	BSc		458	450	98.2
C005	MA	Economics	38	37	97
C008	MA	Hindi	46	46	100
C007	MA	Geo	25	25	100
C006	MA	English	26	26	100
C018	MA	Political Science	33	33	100
C025	MSW		33	32	96
C054	MSc	Physics	19	14	73.6

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://govtpgcollegekhargone.org/wp-content/uploads/2020/08/SSS-2017-18.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.05	1.37

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1
Geography	4

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	3	1.71

National	Chemistry	1	00
National	Botany	1	00
National	Sociology	2	10.84
National	English	2	10.84
National	Geography	1	5.23
National	Political Science	1	5.23
National	Hindi	2	10.22

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Sociology	3
English	1
Geography	2
Economics	1
Commerce	1
Hindi	2
Sanskrit	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned	Number of citations excluding
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					in the publication	self citation
Study on phytoplankton diversity and fishrial in lakhapura reservoir, Bhikngaon tehsil Khargone district (M.P) india page-147-149	Prof. Dr. Shail joshi	Intarnation journal of zoology studies	2018	0	Govt. P.G. College Khargone	0
Mahakavi bhavabhuti ke natko me nari ka sthan	Dr. Mukamshigh bhanwar	Naveen shodh sansar	2018	0	Govt. P.G. College Khargone	0
Vastra Udhog me Rojgar ki Sambhavnanya	Dr. Vandana Barve	Naveen Samajik Shodh	2018	0	Govt. P.G. College Khargone	0
Vastra Udhog me Rojgar ki Sambhavnanya	Dr. Ravindra Barve	Naveen Samajik Shodh	2018	0	Govt. P.G. College Khargone	0
Potentiometric Studies on Ternary Complex of TM (III) With EGTA as Primary Ligand and S.Sulphosalicylic acid as Secondary , Ligond	Dr.S.R. Dawar	International Journal Bhopal	2018	0	Govt. P.G. College Khargone	0
आदिवासी बहुल्य क्षेत्र में देजला-देवाडा के मध्यम से सिंचाई परियोजना द्वारा कृषि स्वरूप में परिवर्तन भगवानपुरा तहसील के सन्दर्भ में एक भौगोलिक अध्ययन।	Prof. Suresh Awase	Vidyawarta	2017	0	Govt. P.G. College Khargone	0
LARVICIDAL ACTIVITY OF MEDICINAL PLANT EXTRACTS AGAINST AEDES AEGYPTI	Dr.K.S.bhaghelle	Monthly Multidisciplinary Research Journal Review Of Research	2017	0	Govt. P.G. College Khargone	0

Heavy Metals Effect of Human Health	Dr.K.S.bhaghel	Innovation The Research Concept	2017	0	Govt. P.G. College Khargone	0
Prodhagiki ka Bhartiya Sanskriti per Prabhau	Dr. Vandana Barve	Vidyawarta	2017	0	Govt. P.G. College Khargone	0
Prodhagiki ka Bhartiya Sanskriti per Prabhau	Dr. Ravindra Barve	Vidyawarta	2017	0	Govt. P.G. College Khargone	0

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	16	0	0
Presented papers	0	10	0	0
Resource persons	0	2	0	0

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS Boys Unit	45	400
Cleanliness Week	NSS Boys Unit	9	57
one day Seminar	NSS Boys Unit	35	175
75th anniversary of Bharat Chhodo andolan	NSS Boys Unit	18	55
PM Speech in Shikago	NSS Boys Unit	21	119
Bharat Chhodo andolan	NSS Boys Unit	56	300
Ground Cleanlines of College	NSS Boys Unit	30	600
National unity day	NSS Boys Unit	56	654
Children's day	NSS Boys Unit	3	15
Blood Donation and Blood Testing	NSS Boys Unit	45	450

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All india sd/jd Trekking Expedition	Gold Medal	NCC Group Tirupati	1
NCC Boys Republic Day Parade	Second Position	District Administration Khargone	21
RDC DKT-2	Gold Medal	9 MP BN NCC Indore	1
Pre RDC Republic Day Parade	Participate	Agra University	1
State Level NSS Camp	Participate	Badwani District	4

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	MSW	Tree Plantation	2	30
Aids Awareness	MSW	World AIDS day	2	50
Gender Issue	NSS Girls Unit	Smart Girl Training Program	53	155
Gender Issue	NCC Unit	Oath for Dowry Prohibition	24	93
Aids Awareness	Red Cross	एड्स जागरूकता	25	300
Swachh Bharat	NSS Boys Unit	Cleanliness Week	9	57
Aids Awareness	NSS Boys Unit	AIDS day	35	75
Swachh Bharat	NSS Girls Unit	स्वच्छता पखवाड़ा	4	150

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the

year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Aadiwashi Yuva Kala Mandal Bamnala Khargone	16/08/2017	Understanding and Awareness Program	210
Shreejee Institute of Technology Management Khargone	01/12/2017	Computer Hardware Networking Internet Training	55

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
220	219.03

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul 2.0	Partially	2.0	2013

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49950	12001056	610	153602	50560	12154658
Reference Books	473	53285	0	0	473	53285

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total	Computer	Internet	Browsing	Computer	Office	Departments	Available Bandwidth	Others
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	Computers	Lab		centers	Centers			(MBPS/GBPS)	
Existing	64	39	55	5	0	9	16	6	0
Added	63	30	60	0	0	0	33	0	0
Total	127	69	115	5	0	9	49	6	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4249487	4249487	4599934	4599934

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Policy for Maintenance and Utilization of Physical, Academic and Support Service facilities assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college. AIMS: 1.To achieve optimum utilization of facilities and services for the benefit of stakeholders. 2.To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. 3.To prevent misuse and misconduct of resources and services. 4.To achieve timely up-gradation, replacement and repairing of the resources and services. 5.To set standardized maintenance and utilization procedures for resources. 6.To reduce probabilities of accidents at workplace for ensuring safety. The mechanism for implementation- Administrative office, The administrative office is a ground level step to fulfil the commitment expressed in the policy statement. Day to day maintenance and care is taken by the administrative office in consultation with the Principal. Infrastructural Facilities: The College has various committees which function for the up keeping and embellishment of the building and other physical facilities available. For the development of

campus beautification there is an efficient campus beautification and Maintenance Committee. This committee monitors all the activities. Planting of seasonal trees and plants is carried out in the college premises regularly. Lawns are maintained on regular basis. The interiors of all the blocks like display board, notice board is looked after by the same committee. To look after the construction work the College has Infrastructural Construction and Maintenance Committee. Construction, repair and maintenance of the building and all repair works are done through PWD as per instructions of the government. Library: Our College library has a rich collection of more than 50560 text books and 473 reference books. 10 daily News papers, 2 Employment oriented newspapers and more than 7 lakh books in National Digital Library of India and more than 6000 e- journals. An open access to facilities is available. There is a small e-library with 10 computers, INFLIBNET-NLIST connectivity for Electronic Library. There is a Central Library with reading rooms of 100 seating capacity. The library is under CCTV Surveillance Library staff of the college is engaged in the maintenance the complete library block and stock verification of library books. Computer and IT Infrastructures We have the facilities of Bio-metric Machine to maintain the arrival and departure of faculty members and staff. Annual Maintenance has been provided by relevant expert for the regular maintenance of ICT facilities and their up-gradation in the College. Laboratory Equipments Maintains stock register by laboratory for keeping a list of instruments used in the laboratory. Repairing of broken items is made on as and when required by the service providers. Maintains dead stock register regularly to keep account of the non-functional equipment. Purchase committee The annual review of the facilities and services are made by stock verification committees. The report is put forth in the meeting of purchase committee chaired by the principal. In these meetings, priorities are fixed and important decisions are referred to the Janbhagidari Samiti (JBS) meetings.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	All Scholarships Scheme	7365	66856509
Financial Support from Other Sources			
a) National	All Scholarships Scheme	133	0
b) International	0	0	0

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
व्यक्तित्व विकास	11/10/2017	22	Govt. P. G. College Khargone
समूह चर्चा की तैयारी	10/10/2017	25	Govt. P. G. College Khargone
तर्कशक्ति	16/09/2017	58	Govt. P. G. College Khargone
गणितीय अभिक्षमता	09/09/2017	62	Govt. P. G. College Khargone
मेल आई.डी. बनाना	19/08/2017	52	Govt. P.G. College Khargone
सी. वी. बनाना	12/08/2017	50	Govt. P.G. College Khargone
कॅरियर मार्गदर्शन (वाणिज्य) कॅरियर	08/07/2017	96	Govt. P.G. College Khargone
Basic Computer	10/08/2017	30	jila vyaapaar udyog kendra kharagone
Fashion Designing	10/08/2017	30	jila vyaapaar udyog kendra kharagone
Spoken English	05/10/2017	30	Govt. P.G. College Khargone

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Swami Vivekanand Career Guidance Scheme	150	1001	0	31

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases

during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	19	BA, BCom, BSc	Govt. P.G. college khargone	Devi Rukmani College Khargone	BEd
2017	87	BCom	Govt. P.G. college khargone	Govt. P.G. college khargone	MCom
2017	73	BSc	Govt. P.G. college khargone	Govt. P.G. college khargone	MSc
2017	241	BA, BCom, BSc	Govt. P.G. college khargone	Govt. P.G. college khargone	MA
2017	23	BA, BCom, BSc	Govt. P.G. college khargone	CHARAK INSTITUTE OF EDUCATION MANDLESHWAR	BEd
2017	4	BA, BCom, BSc	Govt. P.G. college khargone	Shri Kanwartara Institute for Teacher's Mandleshwar	BEd
2017	5	BA, BCom, BSc	Govt. P.G. college khargone	Umiya Kanya Mahavidhyalay Madleshwar	BEd

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural activities - एकल गायन, युगल गायन, समूह गायन, एकल नृत्य, युगल नृत्य, समूह नृत्य, नाटक आदि	Institutional Level	87
Football	District level	12
Basketball	District level	9
Badminton	District level	1
Rangoli	State Level	1
Collage	District level	1
Poster Making	District level	1
Drama	District level	7
Group Singing	District level	3
Yuva Utsav Competitions like Singing, Playing (Instruments), Mime, Poster Making, Spot Painting, Collage, Cartooning, Clay Modeling, Rangoli, Debate, Group Discussion, Quiz, Mimickery, Drama etc	Institutional Level	220

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaitonal	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	All India Inter university(Indoor Hockey)	National	1	0	0	Atul Attre
2017	All India Inter university(Cross Country)	National	1	0	0	Milan Badole

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules regulations and execution skills. Each council has a representative council, which is called Class Committee which includes student as a member. The members bring forward the views and suggestions of the entire class with respect to faculty, subjects, syllabus methodology, and other related activation. The composition of the committee is of one topper, one average and one slow learner students (the one who has more integrity with other students) of each class and are nominated as class representatives. The Student Council of the institution helps students to share their ideas, interests, and concerns with the teacher and Head of Institution. They often help to raise funds for activities, like social work and college reform. The funding for various activities of these internal bodies is provided by the Janbhagidari Samiti constituted in the institute. Since this is a government college election for Student Association college has to follow the rules of higher education department Government of Madhya Pradesh. This year there is no Student Association because student elections were not conducted in Madhya Pradesh. Student representatives on various academic and administrative bodies: The participatory mechanism facilitates the student's representation in various academic and administrative bodies/committees, these include • College Development Committee (CDC) • Prevention of Sexual Harassment Committee • Anti-ragging Committee. •

Student Council • Student Welfare committee • Magazine and Publications committee • Cultural activity committee • Library advisory committee • Hostel committee

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

The Alumni Association has been established in the year 2014 and registered with Committee Registration No03/30/01/17480/14 dated as per Society Registration Act, 1973 (44). The college organizes the meeting of Alumni Association regularly to share and discuss the issues related to the progress of the college. Such meetings help to share their ideas and expectations with the administration. The college continues its interaction with students even after they have formally left college for higher studies through an active and vibrant Alumni association which consists of former students as well as retired teachers. The Institution has a network of old students. The Institution rests on the rich history of the student's success and glory. The association regularly meets and interacts with the management. The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate the students regarding social adoption and career seeking. The alumni have expanded and strengthened it with new enrolments. The alumni appear for various activities and their suggestions are taken into account. The alumni have been contributing significantly to the development of the college during the last five years. Contribution of alumni in academics and administration is more useful to the development of the college. The institute interacts frequently and collaborates with the alumni. Alumni frequently visit the institution and attend the alumni meets. The Alumni Association has enrolled 80 members. It has Shri Naveen Modak as its President, Shri Rajesh Rawat as Vice President, Shri Aalok Kumar as Secretary, Shri Sanjay Agrawal as Treasurer and Pawan Billore as Joint Secretary. Most of them have contributed by various means for the development of the institute. The members organize and conduct various activities such as-

- The association takes initiative to act as participatory management in the policy framing of the institute. They put their expectations before the administration.
- The college alumni have taken initiative in donating the books to the poor and needy students.
- In the annual alumni association meeting, the activities pertaining to the development of the institute are planned such as-

1. Tree plantation in the college campus.
2. Health awareness related activities.
3. Motivation to the junior students.
4. Interaction with the respective departmental students and teachers.
5. Guidance for the development of students.
6. Sharing of experiences with the students.
7. Career counseling for better future.

Alumni Benefits for Students:

- Personality Development Program
- Career Guidance
- Industry Institute Interaction
- Mentoring

5.4.2 - No. of enrolled Alumni:

80

5.4.3 - Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 - Meetings/activities organized by Alumni Association :

01

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Purchase of books by the Library as a case study (2017-18) The Practice of decentralization may be found during purchase of books in the college. Additional Director, Higher Education, Indore publish tender for purchasing books according to the government procedure. For session 2017-18, notification for purchasing books by AD was published, the college received the letter. After this, Librarian was asked to prepare the list of the books to be purchased recommendations from the HODs of all the departments were received with bibliographical details of the books and final list was prepared. Within 15 days of the publication of the tender Notice, suppliers presented their rate list in the college in sealed envelopes. These envelopes were presented before the purchase committee for making comparative chart on same date, prepared comparative rate chart was presented to the Principal through the librarian. All the purchase orders of books have clear mention of terms and condition of the tender with their respective budget heads. Book suppliers have delivered the books as per order within due date after the verification of the books, accession number was allotted to the books and series of accession number were put on the bills. After the acquisition procedure, bills were passed by librarian and the principal, after this, the bills were presented in the treasury for the payment by the Accounts office. Thus, the Principal decentralized his rights of purchase of books among Purchase Committee members, Librarian, HODs and the Accountant office. Case Study of Examination Cell 2017-18 The Principal of the college act as senior Superintendent of the examination and be overall in charge of the conduct of examination University sends time - table to the institute according to various examination Senior-superintendent appointed superintendent of examination shift wise . After consulting superintendent of exam, The Senior superintendent (according to number of students), clerical staff (i.e. class III employees and other staff members (i.e. class IV employees). The Superintendent looks after the management part , and delegates Powers to assistant superintendent viz sitting arrangement checking ,making absentees statement etc. Assistant superintendent give

directions to clerical staff for writing roll numbers in rooms and helping students in finding their seat. In Order to conduct examination efficiently The role of Class IV employees are also prominent after getting directions from senior staff members they do all arrangements related to drinking water , ringing bell and packing answer sheets etc. Thus the Principle/Senior superintendent decentralized his rights of conducting examination among Superintendent, Assistant Superintendent and to other Staff members.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1.The College execute curriculum of D.A.V.V Indore efficiently and give suggestions to Board of Studies for curriculum development. 2. IQAC ensures planned educational development the management has active and lead role for Implementation of feedback as well as proper action is taken after feedback collected from students, teachers and alumni.
Teaching and Learning	1. Regular classes are conducted and students are motivated for better academic performance. 2. Under the guidance of IQAC, every department is promoting quality enhancement activities in academics through seminars, workshops, on different subjects. 4. Internal and comprehensive, continuous assessment is done as per the guidelines of DAVV Indore M.P.
Examination and Evaluation	1. College has its systematic procedure for conducting examination as per the University guidelines, Examination Committee of the College conducts meeting prior to the university examination for fair examination and also takes into account to reduce malpractices.
Research and Development	1. College has well planned research center for various subjects where students and faculties are encouraged to do research. 2. Research and development cell is formed for smooth functioning of research work in College.
Library, ICT and Physical Infrastructure / Instrumentation	1. College has rich library where reference books, journals, newspapers, are available in plenty. 2. The College library has subscription to N-List by UGC-INFLIBNET, which helps teachers and students to enhance their knowledge and they can add more feathers in the cap of their research works and specific knowledge about various subjects. 3. Records of Library are maintained systematically.

Human Resource Management	1. Meetings are held with the staff to discuss allotment of duties their feedback is taken time to time and College management redressed the grievances of staff effectively. 2. The faculty and staff members are entitled to get all kinds of leave as per the norms of University and Government made in this respect.
Industry Interaction / Collaboration	The College is trying its level best to enhance industry- institute interaction activities like industrial visits, guest lectures for the professional development of students and faculties.
Admission of Students	1. The admission processes of the students are followed as per the rules and regulations of DAVV Indore. 2. Admission Committee is formed for smooth functioning of students admissions, proper guidance is given to students for their admission documents are verified if required by the admission committee. 3. College administration ensures free and fair admission process and also take care of students facilities regarding admission.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	By implementing e-governance system in Institute it can help in maintaining database of students that will provide opportunities to the students. It empowers the management to plan the development of education system in the institute.
Administration	By use of information and communication technologies with the aim of improving education, improve information, service delivery, encourage student participation in the decision making process, making administration transparent and effective.
Finance and Accounts	As per guidelines of Government Online submission of bills to the portal of treasury and digital payment to the bank account of the beneficiary.
Student Admission and Support	The admission to the first year of undergraduate and postgraduate courses is a state-wide online, for any scholarship. These applications are verified and then approved by the Institute. The payment is made to the Aadhaar linked bank account.
Examination	The University has installed an online application system for students to appear in the exams. The institution verifies and approves the forms.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of	Name of conference/ workshop attended for which	Name of the professional body for which	Amount of
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Teacher	financial support provided	membership fee is provided	support
No Data Entered/Not Applicable !!!			

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Business Management (Specific Refresher Course	2	07/12/2017	27/12/2017	21
Recent Advances in life Science	1	03/02/2017	22/02/2017	21
Refresher Course in Chemical Pharmaceutical Science	1	04/09/2017	23/09/2017	21
Refresher Course on History Polittical Science	1	24/07/2017	12/08/2017	21
Faculty Development Program on स्वस्थजन स्वछता और व्यक्तित्व स्वास्थ्य	1	23/03/2018	29/03/2018	05

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
39	70	29	69

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
1.Priority given in the College admission of wards of the faculty and staff. 2.Maternity benefits. 3.Medical leave. 4.Yoga classes. 5.Wi-Fi facility. 6.Computing facility 7.Sports facilities 8.Identity cards 9.Child Care 10.Duty leave 11.State Insurance 12.Medical Reimbursement	1.Uniform is provided to peon and security 2.Maternity benefits. 3.Medical leave. 4.Yoga classes. 5.Wi-Fi facility. 6.Computing facility 7.Sports facilities 8.Identity cards 9.Child Care 10.Duty leave 11.State Insurance 12.Medical Reimbursement 13.Priority given in the College admission of wards of the faculty and staff.	Free Books, Stationary, Aawas Yojna, Gaav ki beti Yojana, Vikramaditya Scholarship, Postmatric Scholarship, Research Scholarship, Mukhya Mantri Medhavi Yojna and other Scholarships, Sports Kits, Gold and Silver Medals for merit holder Students.

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college budget are audited internally and externally regularly. For the internal audit, an Audit inquiry committee of senior faculty members is constituted which inquires accounts regularly and submits the report to the principal. For the external audit, audit committees from HE department Govt. of MP and AGMP Gwalior (MP) come to audit the accounts annually. The external/statutory audit has been completed up to the session 2018-19 from the inception of the college.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College Janbhagidari Samiti	23627304	For Remuneration, Building Constructions, Research, Furniture, Books, Equipments, Chemicals, Renovations, Security Maintenance etc.

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System**6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	No			

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Organizes meetings twice in a year. In order to develop parent-teacher interaction to impart value oriented education and welfare of students. 2. Whenever College Organizes social service Programmes . Parent are invited to see the participation of students in social service activities. viz NSS Camp, Adaption of village for literacy programmes, plantation etc.

6.5.3 - Development programmes for support staff (at least three)

1. Basic Computer training for college Non teaching staff. 2. Internet Awareness Program. 3. Digital India Program.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. ICT Facilities 2. Language Lab 3. Vehicle Parking Stand 4. Promotion of Research

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Basic Computer	10/08/2017	10/08/2017	27/08/2017	30
2017	Fashion Designing	10/08/2017	10/08/2017	27/08/2017	30

2017	Spoken English	05/10/2017	05/10/2017	12/10/2017	30
2017	Blood Donation/Blood Testing Camp	29/12/2017	29/12/2017	29/12/2017	245
2017	Cleanliness Week	03/08/2017	03/08/2017	08/08/2017	66
2018	Smart Girl Training	15/03/2018	15/03/2018	16/03/2018	208
2018	Computer Hardware Networking Internet Training	06/01/2018	06/01/2018	08/09/2018	55

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Smart girl training programme	15/03/2018	16/03/2018	155	53
युवा जागरूकता कार्यक्रम	12/01/2018	12/01/2018	110	35
महिला सशक्तिकरण एवं अधिकार विषय	28/11/2017	28/11/2017	22	0

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Plantation at sports ground 2. Clean India Campaign 3. Motivating the students and the staff members like pooling the vehicle, walking, using bicycle etc.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	33
Ramp/Rails	Yes	33
Rest Rooms	Yes	33
Scribes for examination	Yes	4

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	10/11/2017	01	Cleanliness awareness	Cleanliness awareness	62
2017	1	1	08/10/2017	01	Organic Fertilizer	Awareness Program	62
2018	1	1	12/01/2018	01	Youth Awareness Program	Awareness Program	145
2018	1	0	10/04/2018	01	Educational Tour	Environmental Geographical Study	44
2017	1	1	06/09/2017	01	Blood Donation and Testing	Donation	54

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct of various stakeholders	01/07/2017	Various Committees are formed for follow up of Code of Conduct. Viz Discipline Committee monitors whether students are following rules and regulations and take action on the breach of rules and regulations. Code of Conduct of the Principal monitored and regulated time to time by Govt. of M.P. Code of Conduct of teachers which are directed by UGC, monitored and implemented by the Principal of Institute through various Discipline Committees. Code of Conduct of Non-Teaching staff which are made by Govt. of M.P. and properly monitored by the Principal of Institute.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Guruve Namah Mahotsav	10/07/2017	10/07/2017	236
Granth Hamare Mitra	24/10/2017	24/10/2017	152
Pt. Dindayal Upadhyay ka Ekatmavaad	25/09/2017	25/09/2017	120
Samajik Samrasta	28/02/2018	28/02/2018	166
Yuva Jagrukta Karyakaram	12/01/2018	12/01/2018	145
Voter Day	25/01/2018	25/01/2018	206
PM Speech in Shikago	11/09/2017	11/09/2017	140
National unity day	30/10/2017	30/10/2017	710
N.S.S. Day	24/09/2017	24/09/2017	179
Sadbhavana Diwas	20/08/2017	20/08/2017	155

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Plantation • Water harvesting • Solid waste management • Plastic-free campus • Reduce electricity consumption • Proper dispose of garbage • Paperless office: - Use electronic storage for documents in place of paper.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Title of the Practice 1: National Service Scheme Objective: The N.S.S. activities are part and parcel of the college education to fulfill the objective of holistic education. Through these activities the participants directly work for the cause of community and nation. At the same time their personality is developed as they come across with real life experiences and situations. Thus, the institute attains the goal of transforming the volunteers of N.S.S. into responsible citizens of the nation. N.S.S. unit adopts a nearby village in order to spread intellectual awareness and value of education, among villagers. N.S.S. had been introduced in the year 1969 by the Government of India with the purpose of inculcating the spirit of social responsibility, consciousness self motivated discipline and respect towards labour among the students of higher education. Student should utilize his/her leisure for the service of society and for the completion of his education, come across with the real life situations so that his/her personality can develop. Context: The institute conducts its N.S.S. activities throughout the academic session as a team work of N.S.S. volunteers under the active guidance and leadership of program officer. A

close study of the students' inclinations reveal that most of the students have an inherent tendency to work for society. But they lack certain opportunities and platform to perform. The N.S.S. units utilize this notion of the student youth to work practically and enthusiastically in the adopted villages by involving themselves as N.S.S. volunteers with the purpose of inculcating awareness in rural community regarding education, prevention of disease. The N.S.S. volunteers are made to work with the rural community. Moreover, a wide range of activities like Cleanliness, Personal Health, Plantation, Voter Awareness Program, Practice of 'Yoga', Observance of important days and Awareness Campaign are organized during special camps in the nearby villages. Practice: N.S.S. unit performs various activities in the nearby adopted villages and in the institution. Most of these activities are focused on the special theme "Health and Cleanliness and Personal Health". □ N.S.S. volunteers donate their labour for village cleanliness and institutional premises. They generate awareness regarding cleanliness among villagers through collaborative work, morning walks, slogans, songs and street plays. □ Blood donation camps and Health check-up camps are arranged under the aegis of Red Ribbon Club and Indian Red Cross Society community is made aware for the prevention of AIDS and other diseases. The need and importance of nutritional food is explained through the various activities. Programs are arranged for spreading awareness. □ Intellectual sessions are organized in camps. In such sessions various lectures are delivered for the intellectual upgradation of the students. □ N.S.S. volunteers take vow to work for the promotion of literacy. They practically work for the eradication of superstitions and increase in literacy rate. Important days and anniversaries of great men are celebrated including Gandhi Jayanti, Swami Vivekanand Jayanti, Voter Awareness Day, Sadbhavna Diwas, N.S.S. Establishment Day Celebration, National Sports Day etc. Activities pertaining to the particular day viz Essay writing, Slogan writing, Discussion etc are organized. While celebrating Swami Vivekanand Jayanti Yogasanas and Soorya Namaskar are practiced in the college. □ For women Empowerment Smart girl training program, Surakshit Balika week, Beti Bachao, Beti Padaho etc. programs are arranged. Evidence of Success: In past five years college N.S.S. units have organized various activities including unit camps, district camps, celebrating special days. As a result of these activities a noticeable change has been observed in the personality of the students. Participants emerge more confident and efficient as they gain practical experience of tackling the real life problems. Some noteworthy achievements of the N.S.S. volunteers are as follows: □ A considerable number of students have participated in the state level and national level camps. □ N.S.S. volunteers are directly benefited with the attainment of 'B' and 'C' certificates. These certificates support the students with weight age marks in job selection process. Problems Encountered: Though N.S.S. volunteers are committed to work for the cause of community and society, yet it is very difficult for them to live up to the high expectations of the people. They have to perform numerous tasks in a relatively short period of time, while completing their degree courses. They are bounded by rules and regulations. They come across some practical problems while performing various awareness

campaigns. One such common problem is that some villagers are reluctant to cooperate with the volunteers and adamant about their notions. Organizers too, come across various problems.

Selecting a proper place for the camp is a tough task. However, problems are overcome and activities go forward in the direction of success. Title of the Practice 2: National Cadet Corps Objective of the Practice: Under its manifold objectives college NCC unit aspires at developing character, a secular outlook, comradeship, discipline, the spirit of adventure national integrity and ideals of selfless service amongst students. Further, it aims at creating a connectivity of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they select. Moreover, the NCC provides an environment conducive to motivating young Indians to join the armed forces. The Context: Existed as the fourth line of defense of the nation, N.C.C. unit had been established in 1965 in the college. This unit is under 36 M.P. Battalion N.C.C. Khandwa and its group headquarter is 9 M.P. Battalion N.C.C.

Indore. In college N.C.C. has been established in the form of company It's number is 3/36 Govt.P.G.College Khargone. Cadets are trained with the purpose of serving the Nation for internal security and emergency services. The session of N.C.C. is from August to January. 40 parades are conducted in a session. (twice in a week) The session includes various activities viz drill practice, weapon training, map reading and other activities. The Practice: Institutional training conducted at College is the mainstay of NCC training and is conducted by Associate NCC Officers and Armed Forces personnel. Institutional training includes basic military training to the cadets as part of the curriculum and prepares them to join the Armed Forces. It is conducted with the following specific purpose:- I. Firstly, to expose young cadets to a 'regimental way of life' which is essential to inculcate in them the values of discipline, duty, punctuality, orderliness, smartness, respect for the authorities, correct work ethos, and self-confidence. II. Secondly, to generate interest in cadets by including and laying emphasis on those aspects of Institutional Training which attract young cadets into the NCC and provides them an element of thrill and excitement. III. Thirdly, to inculcate Defense Services work ethos that is characterized by hard work, sincerity of purpose, honesty, ideal of selfless service, dignity of labour, secular outlook, comradeship, spirit of adventure and sportsmanship. The College NCC unit takes part in various camps and activities at college level, inter collegiate level, district level, state level and national level. NCC cadets take part in the following activities: ATC- Annual Training camp CATC: Combined Annual Training Camp. NIC: National Integration Camp ALC: Advanced Leadership Camp RDC: Republic Day Camp TSC: Thal Sainik Camp TC: Tracking Camp Besides these activities, N.C.C. Cadets take part in various welfare works including Adult Education, Blood Donation, Tree Plantation, Celebration of various days, 'B' and 'C' certificate exam. Evidence of Success: A noticeable change is observed in the personality of students after attending the various activities and training. They emerge as more confident, self-reliant, hardworking, self-disciplined, willing to work for the nation. During last five years many N.C.C. cadets glorified

the institute with their achievements. Some of these achievements are listed below: 1. Yogesh Khede awarded with: A. won best work Gold Medal for the participation in CATC Khandwa. B. Gold Medal in Salami Shastra in CATC Ashapur Dist. Burhanpur. 2. Rajat Munshi awarded with: A. Gold Medal for the participation in CATC Salami Shastra Ashapur Dist. Burhanpur. B. Bronze Medal for CATC Dril Test Ashapur Dist. Burhanpur. C. Gold Medal for CATC Best Work. Problems Encountered and Resource Required: 1. One of the major problems encountered is the lack of sufficient clothing for cadets. 2. Lack of proper facilities in camps is also problem. 3. Most of the students don't want to join N.C.C. The reason behind their reluctance is that after obtaining certificates cadets don't get any direct benefit in job recruitments. Another reason may be availability of job oriented courses. Most of the students prefer these courses and don't get enrolled in N.C.C. activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since the Vision of the Institute focuses on providing widely recognized leadership and to empower students to face various challenges , and to bring about changes in their lives and make them a responsible citizen of India. Students need a break from classroom and lectures to rejuvenate and extracurricular activities are the best way to regain that energy and enhance student's personality. Whether getting involved in student clubs, volunteering activities and sports tournaments, these activities outside the regular classroom, help students meet new people and develop their social skills. While academics play a significant role, sports-related activities are also important in shaping the personality and character of a student. With the same ideology, Government Post Graduate College emphasizes on college sports and encourages its students to participate in various tournaments. Students not only stay fit and healthy by actively participating in sports, but they also learn effective ways to handle pressure in times of crisis. Keeping in view the importance of sports in today's scientific era and its vitality in the shaping of individual's personality and health and fitness, the College lays considerable emphasis on students participation in various games, sports and track and field activities. The spacious grounds of the college are laid out into playfields for Cricket, Hockey, Football, Basketball, Volleyball, and Badminton etc. Facilities have also been provided for Yoga, Table Tennis, Chess, Wrestling and Kabaddi. A Gymnasium hall equipped with all modern scientific machines like Multi-exerciser, and Treadmill are available for the use of students. Other than actually being an active sportsman, then other career opportunity for students are: sport marketing, coaching,

athletic administration, sports medicine, sport promotion, sport psychology and so on. The Indian Government and Armed forces also have special recruitment drives for exceptional sporting talent. Students can also set up their own business in manufacturing of sports equipment after gaining experience in this field. Students of College participated in various Sports Competitions in 2017-18 Sports competitions organised at the institution level in 2017-18, Football at district level in which 12 students participated, in Basketball (district level) 9 Students participated and in Badminton (district level) 9 Students participated . In various University / State/ National / International level many students of the institute participated or represented DAVV Indore / Govt.P.G.College Khargone at individual capacity. Ms.Oshi Jayaswal and Ms.Priyanka Chouhan participated in Hockey at west zone intervarsity and represented DAVV / College in individual capacity. Ravindra Mukati, Vaibhav kadam participated in Hockey at west zone intervarsity / State and represented DAVV/College in individual Capacity in indoor Hockey, Milan Badole participated in cross country running Sports event at all India intervarsity in individual capacity and represented DAVV Indore /College .In Similar way many Students of the institute participated in various Sports events Viz Athletics, Kabaddi , Hockey Indoor, Chess ,Taekwando, Cricket etc. Participation in Sports gives the way of life to Students and prove these words that healthy mind resides in healthy body.

Provide the weblink of the institution

<http://govtpgcollegekhargone.org>

8.Future Plans of Actions for Next Academic Year

1. Law college affiliation. 2. LCD Projector for seminar hall. 3. Solar Panel at roof top. 4. Preparation for Competitive exam (NET/SET/PSC). 5. Seminar for academic excellence (Hindi, Commerce and botany). 6. E- Library. 7. Enhance ICT Facilities. 8. Value added courses spoken English, basic computer and tally. 9. Plantation. 10. Completion of indoor sports hall. 11. Clean and Green Campus. 12. The college plans to maintain a database on student's progression.